



Presiding: Michael Ouimet
District Clerk

Reorganizational Meeting – Miller Hill School - Library

Members Present: Neil Bonesteel
Chris Foster
Jennie Glasser
Pam Tatar
Steve Valente (absent for Executive Session)
Jessica Zweig

Members Absent: Patrick McKenna

Others Present: Superintendent of Schools: Josephine P. Moccia
Assistant Superintendent of Schools: Sharon Lawrence
Assistant Superintendent for Business: Michael Ouimet
District Personnel

The Reorganizational Meeting of the Board of Education of the Averill Park Central School District, Rensselaer County, was held at the Miller Hill School on July 14, 2009 at 6:30 p.m.

1. Called to order by the Temporary chairperson (District Clerk, Michael Ouimet, shall preside) of the Board of Education.
2. Oath of office to Superintendent administered by District Clerk, Michael Ouimet, of the Board of Education.
3. Oath of office administered to recently elected Board of Education members, by the Clerk of the Board of Education
4. Nomination and election of School Board President
(Oath to be administered by the temporary chairperson, District Clerk.) The newly elected President will preside over the balance of the meeting.

On a motion by Mrs. Tatar, seconded by Ms. Zweig, to nominate Mr. Bonesteel for election and to serve as School Board President.

YES: 5 NO: 1 (Valente) Motion Carried

5. Nomination and election of School Board Vice-President.
(Oath to be administered by District Clerk.)

On a motion by Mr. Valente, seconded by Mr. Bonesteel, to approve the nomination of Jennie Glasser as School Board Vice-President.

*YES: 2(Glasser, Valente)
NO: 4 (Bonesteel, Foster, Tatar, Zweig,) Motion Failed*

On a motion by Mrs. Tatar, seconded by Mr. Foster, to approve the nomination and election of Patrick McKenna as School Board Vice-President.

YES: 4 (*Bonesteel, Foster, Tatar, Zweig,*)

NO: 2 (*Glasser, Valente*)

Motion Carried

6. Appoint Audit Committee Members (The Board needs to select three members).

On a motion by Mr. Valente, seconded by Mr. Foster, to approve the appointment of Pamela Tatar, Jennie Glasser and Jessica Zweig as members of the Audit Committee.

YES: 6

NO: 0

Motion Carried

On a motion by Mrs. Glasser, seconded by Mr. Foster, to consider items 7-24, except 11 (f), as a consent agenda.

YES: 6

NO: 0

Motion Carried

7. Recommend appointment of the following individuals to the Committee on Preschool Special Education for the 2009-10 school year:

Leslie Vollar - Chairperson

Barbara Goldstein - Alternate Chairperson

County Representative

Preschool Provider

8. Recommend appointment of the following individuals to the Committee on Special Education for the 2009-10 school year:

Barbara Goldstein - Administrator/Alternate Chairperson

Leslie Vollar - Chairperson

Tracy Hacker, Sub-Committee Chairperson

Kate Dorgan, Sub-Committee Chairperson

All Special Education Teachers - Teacher members

Patricia Morley - Parent Member

Cindy Conway - Parent Member

Patricia Gagnon – Parent Member

All School Psychologists

John O'Bryan - School Physician

The Child's Teacher

The Child's Parent/Guardian

9. Appoint Patricia Morley, Patricia Gagnon and Cindy Conway as Surrogate Parent for the Committee on Special Education for the 2009-10 school year.

10. Appoint the following individuals as Impartial Hearing Officers for the Committee on Special Education for the 2009-10 school year (per the attached list):

Joan Alexander

Maryanne DiMeo

Linda Agoston

John Farago

Eugene Arcery

Stuart Bauchner

Jaelyn Brillling

11. Appointment of School District officers and other appointments for the 2009-10 school year: Recommend the following appointments:

Item 11 (f.)
removed
for separate
vote

- a. District Clerk – Michael Ouimet
- b. Assistant District Clerk – Sharon Lawrence
- c. Treasurer – Sandra Passineau
- d. Deputy Treasurer – Catina Riley
- e. Architect – CS Arch
- f. School Attorneys – Girvin & Ferlazzo, P.C.
- g. Independent Auditors – The Bonadio Group, CPAs, PC
- h. Internal Audit/Risk Assessment – Rensselaer City School District
- i. Purchasing Agent – Catina Riley
- j. Records Management Officer – Linda Primeau
- k. Claims Auditor – Karie Mancino
- l. Extra-classroom Activity Fund Treasurers – Catina Riley
- m. Records Access Officer – Michael Ouimet
- n. Student Records Access Officer – Sharon Lawrence
- o. District Medical Doctor – John J. O'Bryan, M.D.
- p. CSE and CPSE Chairperson – Leslie Vollor, Tracy Hacker, Kate Dorgan
- q. Section 504 (Rehabilitation Act) Coordinator – Leslie Vollor
- r. Title IX Coordinator – June MacGilfrey
- s. Director of Nursing – Cathy Tworek
- t. Designee for Sexual Harassment Concerns – Sharon Lawrence
- u. Adult and Continuing Education Director – Bonnie Lilly
- v. Energy Efficiency Manager – Aaron Heffner
- w. Asbestos Designee – Aaron Heffner
- x. Tax Collector – Catina Riley

12. Establish date, time and place for regular meetings of the Board of Education and the schedule of tours of district facilities by the Board of Education in 2009-10:

Board Meetings

July 14	6:30 p.m.	Miller Hill School - Library
July 28	12 – 8 p.m.	Board Retreat
August 25	6:30 p.m.	Miller Hill School - Library
September 8	6:30 p.m.	
September 22	6:30 p.m.	
October 13	6:30 p.m.	
October 27	6:30 p.m.	
November 17	6:30 p.m.	
December 8	6:30 p.m.	
December 22	6:30 p.m.	
January 12	6:30 p.m.	
January 26	6:30 p.m.	
February 9	6:30 p.m.	
February 23	6:30 p.m.	
March 9	6:30 p.m.	
March 23	6:30 p.m.	
April 13	6:30 p.m.	

April 27	6:30 p.m.
May 11	6:30 p.m.
May 25	6:30 p.m.
June 8	6:30 p.m.
June 22	6:30 p.m.

April 13, 2010 - Budget Adoption

13. Move to approve the date, time and place for the Annual Meeting and the vote on the school district budget and school board candidates:

Budget Hearing: Tuesday, May 11, 2010, 6:30 p.m., in the Averill Park High School auditorium

Vote: Tuesday, May 18, 2010 7:00 a.m. to 9:00 p.m.
High School Auxiliary Gym

14. Designation of depositories for school district funds for 2009-10:

Recommend:

Key Bank, NA

General Fund Checking Account
Payroll Account
Money Market Savings Account
Tax Collection & Service Account
Scholarship Savings Account
Federal Funds Account
Extra-classroom Activity Fund Account
Capital Funds
Capital Reserve Fund
School Lunch Fund Checking Account
Debt Service Money Market

M & T Bank

Trust & Agency Fund Account

Investment Institutions for Certificates of Deposit and Repurchase Agreements

Key Bank, NA

M & T Bank

Merrill Lynch, Pierce, Fenner & Smith, Inc.

MBIA, Class

Pioneer Savings Bank

15. Designation of official newspaper: Times Union and The Advertiser

16. Authorization for the following:

- Superintendent of Schools to certify payrolls
- Superintendent of Schools to sign federal project applications
- Superintendent of Schools to approve staff for attendance at conferences, conventions and workshops

- d. Recommended Motion: That the Board of Education, upon the recommendation of the Superintendent of Schools, approve the Superintendent of Schools as the authorized representative to act on behalf of the Board of Education to review and arrange for Recommendations of the Committee on Special Education and the Recommendations of the Committee on Pre-School Special Education in the event that students' continuity of programs would adversely impacted by the schedule of Board of Education meetings, effective July 14, 2009 for the 2009-10 school year. All such decisions will be reviewed by the Board of Education at the next scheduled Board of Education meeting.
 - e. Approve Superintendent as authorized representative to act on behalf of the Board of Education to hire, terminate, or suspend employment and that all actions are subject to Board review and approval at the next scheduled Board of Education meeting.
 - f. Leslie Vollar, Chairperson of CSE and CPSE, to sign System for Tracking and Accounting for Children (STAC) forms for the Committee on Pre-School Special Education and CSE.
 - g. Mark Marshall for night deposit of funds.
 - h. Petty Cash Funds: \$70 each for Algonquin Middle School, Averill Park High School, the Business Office and the Technology Department; \$50 each for George Washington School, Miller Hill School, Sand Lake School, West Sand Lake School, Poestenkill School, Transportation Department and the CSE office; \$250 for the Averill Park High School cafeteria, and \$25 each for George Washington School, Poestenkill School, Miller Hill School, Sand Lake School, West Sand Lake School and Algonquin Middle School cafeterias.
 - i. Disbursement of district funds with the treasurer's signature, Sandra Passineau, in the form of a facsimile by a check-signing machine.
 - j. Establish the membership of the District Safety Health and Wellness Committee, Chair, June MacGilfrey.
17. Bond authorization for the following staff in the amounts listed:
 - a. Treasurer - \$1,000,000
 - b. Assistant Treasurer - \$1,000,000
 - c. Tax Collector/Account Clerk - \$1,000,000
 - d. Internal Claims Auditor - \$200,000
 - e. Public employee blanket bond - \$100,000
 - f. Extra Classroom Activities Fund Treasurers - \$200,000
 18. Re-adoption for all existing policies, rules and regulations contained in the School Board Policy Book.
 19. Adopt Codes of Conduct for Elementary, Middle, High School, Student Athletes and Transportation.
 20. Approve the following District plans for the 2009-10 school year: PDP, Safety, AIS, HAL, Mentor and Technology plans.
 21. Affirmation that the School District will continue to act in conformance with Section 504 of the Federal Rehabilitation Act of 1973.

- 22. Move to accept students who are residents of North Greenbush Common School District on a tuition basis for the 2009-10 school year.
- 23. Move to approve the substitute rates for teachers and support staff for the 2009-10 school year as per the attached policies.
- 24. Move to approve the 2009-10 student helper pay rate at \$9.00 for student helpers assigned to technology, and to pay all others New York State minimum wage.

On a motion by Mrs. Tatar, seconded by Mr. Valente, to approve consent agenda items 7-24, except 11 (f).

YES: 6 NO: 0 Motion Carried

Item 11
(f.)



On a motion by Mrs. Tatar, seconded by Ms. Zweig, to approve Girvin & Ferlazzo, P.C. as School Attorneys for the 2009-2010 school year.

YES: 6 NO: 0 Motion Carried

- 25. Adjourn organizational meeting.

On a motion by Mrs. Glasser, seconded by Mr. Foster, to adjourn the organizational meeting at 7:10 p.m.

YES: 6 NO: 0 Motion Carried

Michael Ouimet, District Clerk

Board Approved: 07/28/09