



Minutes of the Board of Education
Averill Park High School

December 14, 2010
Presiding: Neil Bonesteel

Members Present: Neil Bonesteel
Chris Foster
William Reinhardt
Peter Schaefer
Pamela Tatar
Jessica Zweig
Jennie Glasser
Student Ex-Officio Member Kyle Gicewicz (*absent*)
Others Present: Superintendent of Schools: Dr. Josephine P. Moccia
Assistant Superintendent of Schools: Sharon Lawrence
Assistant Superintendent for Business: Michael Ouimet

Audit Committee met at 6:00 p.m.

A meeting of the Board of Education was held at 6:30 p.m., December 14, 2010 at the Averill Park High School – *Board Room*.

I. Welcome and Pledge of Allegiance Neil Bonesteel

II. Superintendent's Report

PUBLIC COMMENT

III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

FOOD SERVICE PROGRAM DISCUSSION

IV. Discussion – September - November Financial Report for Food Service

CONSENT AGENDA

V. Consent agenda - move to approve the consent agenda as listed A-E
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

MINUTES APPROVED

A. RESOLVED, to approve the Minutes of November 16, 2010.

FINANCIAL RECOMMENDATIONS

B. Financial Recommendations

1. RESOLVED, to approve to accept the Claims Audit Report for November 2010.

2. RESOLVED, to approve a resolution to participate in the Local Government Efficiency Planning and Implementation Grant, as follows:

WHEREAS, the Rensselaer City School District has joined with eight neighboring school districts to form the *Rensselaer Student Transportation Collective* for the purpose of studying a shared approach to utilizing regional transportation resources with a special focus on out-of-district transport, and now wishes to further investigate, pilot and implement various opportunities to reduce overall governmental costs by sharing services;

WHEREAS, the New York State Department of State Local Government Efficiency Grant Program (“LGEGP”) for 2010-2011 presents an opportunity for the *Rensselaer Student Transportation Collective* to receive fiscal assistance in support of their initiatives by developing viable, cost-effective programs to reduce governmental costs by sharing resources and services; and

WHEREAS, Rensselaer City School District, Averill Park Central School District, Brunswick Central School District, East Greenbush Central School District, Lansingburgh Central School District, New Lebanon Central School District, Schodack Central School District, the Enlarged City School District of Troy, and the Wynantskill Union Free School District compose the *Rensselaer Student Transportation Collective*, and which, upon authorization by each participant board of education, will apply for two grants in support of the *Rensselaer Student Transportation Collective*, to be entitled the “*Rensselaer Student Transportation Collective – Planning Initiative*” grant application and the “*Rensselaer Student Transportation Collective – Implementation Initiative*” grant application, with Rensselaer City School District designated as the Lead Applicant; and

WHEREAS, the *Rensselaer Student Transportation Collective- Planning Initiative* will identify opportunities to reduce public school district spending by sharing demanding and relatively expensive out-of-district student transportation services; explore immediate cost savings possibilities such as shared vehicle maintenance or compressing sports schedules as well as move towards such regional sharing opportunities as cooperative purchasing, shared fuel facilities, shared spare buses, and centralized training and recruitment for bus drivers; evaluate funding resources to implement services; and develop inter-municipal agreements leading to the implementation of such cost savings opportunities; and

WHEREAS, the *Rensselaer Student Transportation Collective- Planning Initiative* Local Government Efficiency Planning Grant application shall seek funding in the amount of \$25,000 for the initial two partners - Rensselaer City School District and Averill Park Central School District -- and \$1,000 each for the seven additional grant participants – Brunswick Central School District, East Greenbush Central School District, Lansingburgh Central School District, New Lebanon Central School District, Schodack Central School District, the Enlarged City School District of Troy and Wynantskill Union Free School District, with the total grant amount sought totaling \$32,000; and

WHEREAS, the *Rensselaer Student Transportation Collective-Implementation Initiative* will implement regional shared student transportation services and other cost savings targeted by the Collective’s planning initiative; and

WHEREAS, the *Rensselaer Student Transportation Collective-Implementation Initiative* LGEGP application shall seek funding in the amount of \$172,500 to support shared transportation services in the nine participating districts, and

WHEREAS, the Rensselaer City School District and the eight co-applicant school districts shall together provide 10% or **\$3,200** of the total Planning Project amount or **\$356** each , either in a payment, or as a

reduction of 10% per agency from the **\$32,000** in eligible planning grant funds; and 10% or \$17,250 of the total Implementation Project amount or **\$1,917** each or as a reduction of the 10% per agency from the **\$172,500** in eligible implementation grant funds, and

WHEREAS, the municipal co-applicants Averill Park Central School District, Brunswick Central School District, East Greenbush Central School District, Lansingburgh Central School District, New Lebanon Central School District, Schodack Central School District, the Enlarged City School District of Troy and the Wynantskill Union Free School District have agreed to enter into an inter-municipal agreement with the Rensselaer City School District, in which the shared services are listed in detail pending approval of this grant application; now, therefore, be it

RESOLVED, that the Averill Park Central School District expresses its support for the *Rensselaer Student Transportation Collective* initiatives and these grant applications; and be it further

RESOLVED, that the Averill Park Central School District authorizes the Rensselaer City School District to apply as the Lead Applicant for the *Rensselaer Student Transportation Collective- Planning Initiative* Local Government Efficiency Planning Grant and the *Rensselaer School Transportation Collective-Implementation Initiative* Local Government Efficiency Implementation Grant under the New York State Local Government Efficiency Grant Program for the 2010-2011 Program year; and be it further

RESOLVED, that the Rensselaer City School District Superintendent, Sally Ann Shields, be designated the Lead Contact Person (and her designee), to submit said application, and to execute all financial and/or administrative processes relating to the grant program.

3. RESOLVED, to approve a resolution to establish six (6) hours as the “Standard Work Day” for reporting purposes to the Employee Retirement System (ERS) effective December 14, 2010. Time worked above the “Standard Work Day” will be reported to ERS as additional hours.
4. RESOLVED, to approve a resolution to accept funding in the amount of \$9,431 from the New York State Education Department – Records Management Grant for the purpose of organizing and enhancing the accessibility of 546 cubic feet of inactive District records and to increase the Special Aid Fund in that same amount.
5. RESOLVED, to approve an increase in petty cash fund for the Athletics’ Department from \$225 to \$400, effective December 15, 2010.
6. RESOLVED, to approve to create a scholarship in the name of William Collopy and accept donations in the amount of \$1,390 for the purpose of funding this scholarship.
7. RESOLVED, to approve to accept student field trip fees in the amount of \$210.00 and increase the General Fund budget (A21104002000002) by this amount.

8. RESOLVED, to approve to accept student field trip fees in the amount of \$420.00 and increase the General Fund budget (A2110400200002) by this amount.
9. RESOLVED, to approve to accept a donation of \$5,421.80 from the Averill Park Education Foundation for the purpose of purchasing lighting and costumes for the High School Theatre Department and increase the General Fund budget (A2110450901502) by this amount.
10. RESOLVED, to approve to accept art and forensics lab fees in the amount of \$360.00 and increase the General Fund budget by this amount (A2110450102302, \$280 and A2110450101202, \$80).
11. RESOLVED, to approve the Tax Collector's Report and the unpaid tax list as certified by Catina Riley, Tax Collector, and authorize Ms. Riley to return the list of unpaid taxes in the amount of \$1,302,844.19 (including 2% penalty) to the Rensselaer County Bureau of Finance for collection.
12. RESOLVED, to approve the 2010-11 Health Services contract with the Lansingburgh Central School District in the amount of \$5,161.20 for 11 students attending non-public schools.
13. RESOLVED, to approve to declare several cellular phones as obsolete and with no salvageable value and approve the donation of these phones to the St. Paul's Women's Shelter.
14. RESOLVED, to approve to declare the attached list of vehicles as obsolete and beyond repair and authorize their disposal.
15. RESOLVED, to approve to declare the following items as obsolete and beyond repair and authorize their disposal:
 Fargo Photo ID Printer – decal #000829
 HP Office Jet Pro L7580 – decal #002244

C. Routine Personnel Actions

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve extra pay for a teaching assignment that does not insure the minimum planning time requirement as per the Collective Bargaining Agreement Article 19, Section 1. A, for Gregg Fox effective January 3, 2011 through January 28, 2011.
2. RESOLVED, to approve an increase in assignment for Douglas Lenseth from .4 FTE Mathematics teacher to 1.0 FTE Mathematics teacher, effective January 3, 2011 through June 30, 2011.

3. RESOLVED, to approve the appointment of Gabriel Smith as Odyssey of the Mind Coach for the West Sand Lake Elementary School for the 2010-2011 school year.
4. RESOLVED, to approve the appointment of Sara Schuman as Odyssey of the Mind Coach for the Miller Hill/ Sand Lake Elementary School for the 2010-2011 school year.
5. RESOLVED, to approve the appointment of Jeffrey Brown as a Home Instructor for the 2010-2011 school year.
6. RESOLVED, to approve to extend an unpaid leave of absence for Rosemarie Nichols, Elementary teacher effective February 1, 2011 through June 20, 2011.
7. RESOLVED, to approve an unpaid leave of absence for Jennifer Cox, Elementary teacher, effective September 1, 2011 through June 30, 2012.
8. RESOLVED, to approve an increase in hours for Leonard Wolcott as school bus driver from 3.25 to 5.75 hours per day, effective November 29, 2010.
9. RESOLVED, to approve a decrease in hours for Michael LaScala as school bus driver from 5.75 to 5.25 hours per day, effective December 14, 2010.
10. RESOLVED, to approve a decrease in hours for Sandra LaScala as school bus attendant from 5.5 to 5 hours per day, effective December 14, 2010.
11. RESOLVED, to approve a change in status for Gerald Grossman to from provisional to permanent Microcomputer Technician I, effective December 15, 2010.
12. RESOLVED, to approve an unpaid leave of absence for Douglas Lenseth as child care worker from January 3 through June 24, 2011.
13. RESOLVED, to approve the resignation of Christine Lincoln as school bus driver, effective June 30, 2011.
14. RESOLVED, to approve the probationary appointment of Dennis McKeown as cleaner for 7.5 hours per day, effective November 29, 2010.
15. RESOLVED, to approve the following substitute, contingents upon Section 87 Commissioner of Education regulation on fingerprint clearance:
Jamie Fasoldt - teacher aide, effective December 6, 2010.
Desiree Whaley - teacher aide
Edgar Hall - cleaner
Raymond Smith – cleaner

SPECIAL EDUCATION RECOMMENDATIONS

- D. RESOLVED, to accept the recommendations made by the Committee on Special Education as a result of their meetings on November 12 and 22, 2010 and Sub-Committee on Special Education meetings on November 19 and 30, 2010. Accept the recommendations made by the Committee on Preschool Special Education as a result of their meeting on November 22, 23 and December 1, 2010. Accept IEP Amendments – No Meeting – ID#000207090, ID# 000019941, ID#000207377, ID#000205281, ID#000301072, ID#000203056 and ID#000019714, as per new State Education Guidelines. Accept the withdrawal of CSE Referral ID# 000309028 as per Part200 regulations.

CONFERENCE APPROVAL

- E. RESOLVED, to approve the attendance of the Superintendent of Schools at the AASA National Conference on Education in Denver, CO in February 2011 at a cost not to exceed \$1,950.

On a motion by Mrs. Tatar, seconded by Ms. Zweig, to approve Consent Agenda items A-E.

YES: 7

NO: 0

Motion Carried

SUPERINTENDENT CONTRACT APPROVED

- VI. RESOLVED, that the Board of Education of the Averill Park Central School District hereby extends the appointment and employment of Dr. Josephine P. Moccia as Superintendent of Schools to June 30, 2015, approves the employment agreement dated December 14, 2010, and authorizes payment in accordance therewith.

On a motion by Mr. Schaefer, seconded by Mrs. Tatar, that the Board of Education of the Averill Park Central School District hereby extends the appointment and employment of Dr. Josephine P. Moccia as Superintendent of Schools to June 30, 2015, approves the employment agreement dated December 14, 2010, and authorizes payment in accordance therewith.

YES: 6

NO: 1 (*Mr. Reinhardt*)

Motion Carried

ASSISTANT SUPERINTENDENT CONTRACT APPROVED

- VII. RESOLVED, that the Board of Education of the Averill Park Central School District hereby reaffirms the appointment and employment of Sharon Lawrence as Assistant Superintendent, approves the employment agreement dated December 14, 2010, and authorizes payment in accordance therewith.

On a motion by Ms. Zweig, seconded by Mr. Schaefer, that the Board of Education of the Averill Park Central School District hereby reaffirms the appointment and employment of Sharon Lawrence as Assistant Superintendent, approves the employment agreement dated December 14, 2010, and authorizes payment in accordance therewith.

YES: 6

NO: 1 (*Mr. Reinhardt*)

Motion Carried

ASSISTANT SUPERINTENDENT FOR BUSINESS CONTRACT APPROVED

- VIII. RESOLVED, that the Board of Education of the Averill Park Central School District hereby reaffirms the appointment and employment of Michael Ouimet as Assistant Superintendent for Business, approves the employment agreement dated December 14, 2010, and authorizes payment in accordance therewith.

On a motion by Mr. Foster, seconded by Mrs. Tatar, that the Board of Education of the Averill Park Central School District hereby reaffirms the appointment and employment of Michael Ouimet as Assistant Superintendent for Business, approves the employment agreement dated December 14, 2010, and authorizes payment in accordance therewith.

YES: 6

NO: 1 (Mr. Reinhardt)

Motion Carried

POLICY REVIEW

- IX. Policy Review
Policy 8333 - Averill Park E-mail Record Retention Policy First Reading

- X. Board Member Reports BOARD MEMBER REPORTS

- XI. Visitor Comments VISITOR COMMENTS

Visitors were invited to ask questions or to make brief comments to the Board. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

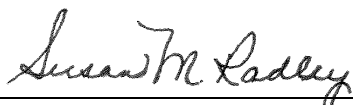
- XII. *Information Items:*
2010-2011 Board Meeting Schedule

On a motion by Ms. Zweig, seconded by Mrs. Glasser, to adjourn meeting at 7:25 p.m.

YES: 7

NO: 0

Motion Carried



Susan M. Radley, District Clerk