



Minutes of the Board of Education  
Averill Park High School – *LGI*~ 6:30 p.m.

August 14, 2012  
Presiding: Chris Foster

Members Present: Chris Foster  
Jennie Glasser  
Bill Reinhardt  
Peter Schaefer  
Jessica Zweig  
Members Absent: Neil Bonesteel  
Dori Salisbury  
Others Present: Superintendent of Schools: Dr. James D. Hoffman  
Assistant Superintendent of Schools: Sharon Lawrence  
Others Absent: Assistant Superintendent for Business: Michael Ouimet  
District Clerk: Susan Radley

A meeting of the Board of Education was held at the Averill Park High School – *LGI* on Tuesday, August 14, 2012 at 6:30 p.m.

- I. Welcome and Pledge of Allegiance
- II. Superintendent’s Report
  - Summary of Grant Funding for Averill Park CSD
- III. Public comment limited to topics on this evenings’ agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
- IV. Consent agenda - move to approve the consent agenda as listed A-D  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

A. RESOLVED, to approve the Board Minutes of July 31, 2012.

B. Financial Recommendations

FINANCIAL RECOMMENDATIONS

- 1. RESOLVED, to approve to accept the Claims Audit Report for the month of July 2012.
- 2. RESOLVED, to approve to accept a donation of a 1994 Toyota Corolla wagon (VIN#JT2AE09V0R0077266), valued at \$2,250, from Gordon Kaedy and Veronica Fitzgerald for use in the Averill Park High School Auto-Tech program.
- 3. RESOLVED, to approve to accept student art lab fees in the amount of \$80 for the 2011-2012 school year and increase the 2011-12 General Fund budget (A2810450101202) by this amount.

4. RESOLVED, to approve to accept field trip fees in the amount of \$90.50 for the 2011-2012 school year and increase the 2011-2012 General Fund budget (A2110400200002) by this amount.
5. RESOLVED, to approve the 2012-2013 lunch prices as follows:  
 Elementary breakfast - \$1.25  
 Elementary lunch - \$2.25 (increase .15)  
 Middle School & High School breakfast - \$1.50  
 Middle School & High School lunch - \$2.50 (increase .15)
6. RESOLVED, to approve a budget transfer in the amount of \$9,653.04 from the unassigned fund balance to the EBALR as of June 30, 2012 and a transfer in the amount of \$12,270 from the EBALR and increase the 2012-13 General Fund budget (A9089801000000) by this amount as a result of the retirement of a staff member to pay for accumulated sick time per the District's collective bargaining agreement.

7. Approve the resolution to establish the Tax Warrant for the 2012-2013 school year in the amount of \$26,727,378 and to authorize the Tax Collector to give notice and begin collection of taxes on September 1, 2012, in accordance with Section 1322 of the Real Property Tax Law, as per the attached.

8. Approve the resolution to establish the Correction of Errors on Tax Rolls and Refunds Relating Thereto; WHEREAS, Sections 554 and 556 of the Real Property Tax Law ("RPTL") allow the Board of Education to delegate to an authorized District official the power to exercise the power of such Board to perform the subject duties relating to the correction of errors on tax rolls and the refund or credits of taxes where such tax was attributable to a clerical error or unlawful entry, where such corrections or refunds amount to no more than \$6,000; and

WHEREAS, the adoption of this resolution delegating such power to the Assistant Superintendent for Business will result in increased efficiency and more prompt administration of such duties.

BE IT RESOLVED, that pursuant to Sections 554 and 556 of the RPTL, the Board of Education of the Averill Park Central School District hereby authorizes the Assistant Superintendent for Business to perform the subject duties related to corrections of errors on tax rolls and refunds of taxes relating thereto in all cases where the recommended refund and/or correction is \$6,000 or less; and

BE IT FURTHER RESOLVED, that this resolution is effective only for the calendar year in which it is adopted; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, as provided in said law.

C. Routine Personnel Actions

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

Held Items  
 IV. B. 7 and  
 IV. B. 8. for a  
 separate vote.

1. RESOLVED, to approve to accept the resignation of Martha Scanu as Junior Varsity Football Cheerleading Coach, effective August 9, 2012.
2. RESOLVED, to approve the appointment of David Lendrum to a two (2) year probationary appointment as a teacher of Biology in the Science tenure area, commencing on September 1, 2012 and ending August 31, 2014. Mr. Lendrum holds a permanent certification as Biology 7-12 (certificate #1857816). The appointment should be Step 5, Masters Schedule.
3. RESOLVED, that the Board of Education of the Averill Park Central School District hereby recalls the following person to the following long term substitute position:

Name of recalled teacher	Name of teacher on leave	Term
Stella Conti	Nancy Richtol	September 1, 2012 through approximately November 16, 2012 Reading tenure area

4. RESOLVED, to approve the appointment of James Cole as Junior Varsity Boys' Soccer Coach, effective August 20, 2012.
5. RESOLVED, to approve the appointment of Meghan O'Shea as Modified Boys' Soccer Coach, effective September 1, 2012.
6. RESOLVED, to approve the appointment of Emily Brown as Modified Volleyball Coach, effective September 1, 2012.
7. RESOLVED, to approve the following extracurricular advisorships for Algonquin Middle School for the 2012-2013 school year as per the Collective Bargaining Agreement:  
Student Government - Stephanie Bedard
8. RESOLVED, to approve the following Averill Park Central School District Classroom Activity Accounts Advisors for the 2012-2013 school year: *(No faculty stipend will be provided.)* Grades 6, 7, 8 Advisor - Stephanie Bedard
9. RESOLVED, to approve the following individuals as substitute teachers for the 2012-2013 school year: Joan Abbatiello, Tina Anthony, Megan Beauchamp, Shelley Beaudette, Edward Bein, Vincent Bonafede, Dominic Bondi, Meghan Bornhorst, Jenna Brooks, Emily Brown, Jean Chenette, Connie Clemans, Stella Conti, James Corie, Megan Dahl, Shana Dean, Serafina Deo, MaPilar Dexter, Jennifer Diiorio, Kaitlin Dowd, Kimberly Easterling, Rebecca Everett, Jennifer Fagan, Jamie Fasoldt, Stacy Film, Ann Fortin, Joshua Gela, Michael Gilligan, Kristine Graham, Elwood Hacker, Kendra Hadden, Martha Harauscz, Nicole Heckelman, Stacey Irwin, Amanda Jansson, Christina Jansson, W. Allan Kirk, Merry Lee Kraft, Douglas Lenseth, Gregory Levings, Meagan Magill, Kathleen McGuigan, Daniel McHale, Timothy McMurray, Stacy Meppen, Carolyn Meyers, Erika Moore, Amy Morris, Melissa Neppl, Cathy Nicolas, Kara Nicolas, Marla Nowak, Anna O'Donnell, Meghan O'Shea, Melissa Osterberg, Tina Pawlowski, Lawrence Perez, Timothy Petersen, Kelly Post, Shannon Premo, Laura Provo-

Parker, Wendy Recore, Laurence Rogers, Kim Rooney, Gail Sanderson, Susan Sardi, Martha Scanu, Judith Scarlata, Jennifer Scott, Alicia Senter, Linda Sheehan, Denise Smith, Amanda Vollar, Tracy Wiita, Dina Williams, Elizabeth Willis, Catherine Wood, and Debra Zaffuts

10. RESOLVED, to approve the following individuals as home instructors for the 2012-2013 school year: Joan Abbatiello, Jody Agnew, Christopher Anderson, Meghan Bornhorst, Laurie Bourdeau, Jeffrey Brown, Sandy de Waal Malefyt, Stacy Film, Susan Ford, Nancy Gypson, Kathryn Hardy, Gary Holden, Christine Hotaling, Timothy Jones, Helen Krause, Kerry Lajeunesse, Kierstin Lambright, Douglas Lenseth, Terry Miller, Justin Miller, Marla Nowak, Kelly Post, Maryann Reese, Joanne Richardson, Susan Sardi, Martha Scanu, Denise Smith, and Catherine Wood

11. Approve the probationary appointment of Marvin Towne as bus driver trainer for 6 hours per day, effective September 4, 2012.

12. RESOLVED, to approve an increase in hours for Alicia Jahn as teacher aide from 6 to 6.5 hours per day, effective September 4, 2012.

13. RESOLVED, to approve an increase in hours for Vicki Weaver as teacher aide from 6 to 6.5 hours per day, effective September 4, 2012.

14. RESOLVED, to approve an increase in hours for Shelley Nichols as teacher aide from 2.25 to 4.25 hours per day, effective September 4, 2012.

15. RESOLVED, to approve an increase in hours for Alicia Fiato as teacher aide from 2.25 to 2.5 hours per day, effective September 4, 2012.

16. RESOLVED, to approve an increase in hours for Robin Linden-Darrow as teacher aide from 2.25 to 2.5 hours per day, effective September 4, 2012.

17. RESOLVED, to approve the following substitutes, contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:  
James Bonesteel – school bus driver  
Allison Smith – school bus driver  
Dennis Charland – cleaner

18. RESOLVED, to approve the appointment of Lisa DeAngelis as .5 FTE Music teacher, effective September 1, 2012 through June 30, 2013. The appointment should be Step 1, Bachelor Schedule.

#### SPECIAL EDUCATION RECOMMENDATIONS

##### D. Special Education Recommendations

RESOLVED, to approve to accept the recommendations made by the Committee on Special Education as a result of their meetings on July 20 and 30, 2012; accept the recommendations made by the Sub-Committee on Special Education as a result of their meeting on July 20, 2012 and recommendations made by the Committee on Preschool Special Education as a result of their meetings on July 13 and August 2, 2012. Approved Amendment – No Meeting – ID# 000304280 per new State Education Guidelines.

Item IV.  
C. 11.  
pulled

On a motion by Mrs. Glasser, seconded by Mr. Schaefer, to approve consent agenda A-D. (Items IV. B. 7 and B. 8. removed from consent agenda for separate vote, Item IV. C. 11. pulled).

*YES: 5*

*NO: 0*

*Motion Carried*

On a motion by Ms. Zweig, seconded by Mr. Schaefer, to approve consent agenda items IV. B. 7. and IV. B. 8.

*YES: 4*

*NO: 1 (Reinhardt)*

*Motion Carried*

V. Approve to accept Averill Park Central School District Code of Conduct 2012-2013.

CODE OF CONDUCT 2012-2013 APPROVED

On a motion by Ms. Zweig, seconded by Mr. Schaefer, to approve to accept the Averill Park Central School District Code of Conduct for 2012-2013.

*YES: 5*

*NO: 0*

*Motion Carried*

VI. Policy Review

Policy 5426 Concussion Management for Students

Second Reading

POLICY 5426 CONCUSSION MANAGEMENT FOR STUDENTS APPROVED

On a motion by Mrs. Glasser, seconded by Ms. Zweig, to approve Policy 5426 Concussion Management for Students after second reading and waive any further readings.

*YES: 5*

*NO: 0*

*Motion Carried*

VII. Board Member Reports

VIII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately.

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

IX. *Informational Items:*

*2012-2013 Board Meeting Schedule*

*Memo Regarding General Fund - Fund Balance Update*

MEETING ADJOURNED

On a motion by Mrs. Glasser, seconded by Mr. Schaefer, to adjourn meeting at 6:58 p.m.

*YES: 5*

*NO: 0*

*Motion Carried*

*Susan M. Radley*

---

Susan M. Radley, District Clerk

*Board Approved: 09/11/12*