



Minutes of the Board of Education
Averill Park High School – *LGI*~ 6:30 p.m.

September 25, 2012
Presiding: Chris Foster

Members Present: Chris Foster
Neil Bonesteel
Dori Salisbury
Peter Schaefer (*arrived 6:47 p.m.*)
Jessica Zweig

Members Absent: Jennie Glasser
Bill Reinhardt

Others Present: Superintendent of Schools: Dr. James D. Hoffman
Assistant Superintendent of Schools: Sharon Lawrence
Assistant Superintendent for Business: Michael Ouimet
District Clerk: Susan Radley
School Attorney: Jeff Honeywell (Executive Session)

A meeting of the Board of Education was held at the Averill Park High School – *LGI* on Tuesday, September 25, 2012 at 6:30 p.m.

- I. Welcome and Pledge of Allegiance
- II. Superintendent's Report
- III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
- IV. Consent agenda - move to approve the consent agenda as listed A-F
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
 - A. RESOLVED, to approve the Minutes of September 11, 2012.
 - B. Financial Recommendations FINANCIAL RECOMMENDATIONS
 1. RESOLVED, to accept the Treasurer's Reports for the month of July 2012.
 2. RESOLVED, to accept the budget status report for July, 2012.
 3. RESOLVED, to accept the revenue status report for July, 2012.
 4. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.

5. RESOLVED, to approve to accept a grant in the amount of \$30,000 from the Japan Foundation Los Angeles for the purpose of advancing professional development and Japanese Language in the Averill Park School District and increase the General Fund budget (A2070400200000) by this amount.
6. RESOLVED, to approve to accept a donation from the Averill Park Pop Warner of two chutes for the High School football program, valued at \$800 each, totaling \$1,600.
7. RESOLVED, to approve to accept a donation from the Averill Park Junior Warriors Football Club of \$2,506 to the Athletic Department's Football program for the purpose of funding an Assistant Coach position that was eliminated from the 2012-13 budget and increase the General Fund budget (A2855150004500) by this amount.
8. RESOLVED, to approve to award the RFP for the Poestenkill Water Project to Trinity Construction, Inc., in the amount of \$89,683.
9. WHEREAS, the Board of Education of the Averill Park Central School District ("District") owns certain real property located at 1 School Rd, Poestenkill, NY 12140 in the Town of Poestenkill, containing approximately 27.4 acres of land and a school building commonly referred to as the Poestenkill Elementary School ("Poestenkill School"); and

*Consent
Agenda Items
IV. B. 9. and
10. pulled for
discussion
and separate
vote.*

WHEREAS, the a portion of the Poestenkill School Land has been used for youth baseball and other recreational purposes; and

WHEREAS, due to the nature of the use, the Board has determined that it would be in the best interests of the District to donate the land on which the youth baseball is played, to the Town for use by the community for youth baseball and other recreational purposes; and

WHEREAS, the District is prepared to transfer and the Town is prepared to accept a portion of the land of the Poestenkill Elementary School, subject to voter approval and certain restrictions;

THEREFORE, the Board of Education of the Averill Park Central School District hereby approves the following proposition to be placed on the ballot at the November 13, 2012 vote, as follows:

Donation of Land at the Poestenkill School

Shall the Board of Education of the Averill Park Central School District be authorized to donate approximately 10.8 acres of land, (a portion the Poestenkill Elementary School land located at 1 School Rd, Poestenkill, NY 12140 in the Town of Poestenkill), to the Town of Poestenkill, for use by the Town for youth baseball and other recreational purposes.

On a motion by Mrs. Salisbury, seconded by Mr. Bonesteel, to approves the following proposition to be placed on the ballot at the November 13, 2012 vote, as follows:

Donation of Land at the Poestenkill School

Shall the Board of Education of the Averill Park Central School District be authorized to donate approximately 10.8 acres of land, (a portion the Poestenkill Elementary School land located at 1 School Rd, Poestenkill, NY 12140 in the Town of Poestenkill), to the Town of Poestenkill, for use by the Town for youth baseball and other recreational purposes.

YES: 5

NO: 0

Motion Carried

10. WHEREAS, the Board of Education of the Averill Park Central School District (“District”) maintains as fleet of school buses (Fleet) for student transportation purposes;

WHEREAS, the bus Fleet travels nearly one million miles a year; and

WHEREAS, the average useful life of Fleet buses, due to terrain traveled and Northeast weather conditions, is about 10 years with each bus in the Fleet logging approximately 90,000-130,000 miles over that time; and

WHEREAS, the Board of Education with guidance from the District’s transportation consultant recommend a systematic Fleet replacement plan which requires an annual bus purchase vote for Fleet replacement and is an essential component of maintaining student safety and minimizing Fleet repair and maintenance costs;

THEREFORE, the Board of Education of the Averill Park Central School District hereby approves the following proposition to be placed on the ballot at the November 13, 2012 vote, as follows:

School Bus Purchase

RESOLVED, that the Board of Education of the Averill Park Central School District, is hereby authorized (1), to purchase ten (10) school buses during the 2012-2013 school year at a cost not to exceed \$621,568, (2) expend such sums for such purpose, (3) levy the tax necessary therefore, and (4) in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$621,568, and to levy a tax to pay the interest on such obligations when due.

On a motion by Ms. Zweig, seconded by Mr. Bonesteel, to approve the following proposition to be placed on the ballot at the November 13, 2012 vote, as follows:

School Bus Purchase

RESOLVED, that the Board of Education of the Averill Park Central School District, is hereby authorized (1), to purchase ten (10) school buses during the 2012-2013 school year at a cost not to exceed \$621,568, (2) expend such sums for such purpose, (3) levy the tax necessary therefore, and (4) in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$621,568, and to levy a tax to pay the interest on such obligations when due.

YES: 4 ABSTAIN: 1 (Salisbury) NO: 0

Motion Carried

C. Routine Personnel Actions

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve to accept the resignation for retirement purposes of Margaret Choppy as school bus attendant, effective January 2, 2013. Ms. Choppy has been with the district for 12 years.
2. RESOLVED, to approve the appointment of Christopher Reddy and Ellen Caverly as Advanced Placement Exam Coordinators for the 2012-2013 school year.
3. RESOLVED, to approve a change in hours for Colleen Cioffi as teacher aide from 6 to 7.5 hours per day, effective October 1, 2012.
4. RESOLVED, to approve an increase in hours for Shelley Nichols as teacher aide for 1.5 hours every other day, effective October 1, 2012. Ms. Nichols currently works 2.75 hours per day.
5. RESOLVED, to approve an increase in hours for Diane Caldwell as cook from 7 to 8 hours per day, effective October 1, 2012.
6. RESOLVED, to approve an increase in hours for Valerie Bonesteel as food service helper from 4.5 to 7 hours per day, effective October 1, 2012.
7. RESOLVED, to approve an increase in hours for Dawn Engwer as food service helper from 3.5 to 4.5 hours per day, effective October 1, 2012.
8. RESOLVED, to approve an increase in hours for Terry Parslow as food service helper from 5 to 6 hours per day, effective October 1, 2012.
9. RESOLVED, to approve an increase in hours for Sherry VanFleet as food service helper from 3.5 to 3.75 hours per day, effective October 1, 2012.
10. RESOLVED, to approve an increase in hours for Donna Makar as food service helper from 3.5 to 3.75 hours per day, effective October 1, 2012.
11. RESOLVED, to approve the probationary appointment of Ruth Sutton as food service helper for 2.5 hours per day, effective October 1, 2012.
12. RESOLVED, to approve an increase in hours for Robert Ernest as school bus driver from 5.25 to 5.75 hours per day, effective October 1, 2012.
13. RESOLVED, to approve an increase in hours for Margaret Choppy as school bus attendant from 5.75 to 6 hours per day, effective September 4, 2012.
14. RESOLVED, to approve the following substitutes, contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:
Adrienne Ladd - teacher
Andrew Flanagan - school bus driver

Jean Roosevelt - school bus driver
Peter Heisig - school bus attendant
Alison Smith - school bus attendant

15. RESOLVED THAT, upon the recommendation of the Superintendent, the resignation of Jennifer Mazzeo effective February 5, 2013 is hereby accepted. It is further resolved that her request for medical leave until that date is approved and the agreement between the School District and Ms. Mazzeo dated September 25, 2012 is also hereby approved. The Superintendent of Schools is authorized to execute said agreement on behalf of the School District.
16. RESOLVED, that the Board of Education of the Averill Park Central School District hereby recalls the following person(s) to the following long term substitute position:

<u>Name of recalled teacher</u>	<u>Name of teacher on leave</u>	<u>Term</u>
Jennifer Fagan	Jennifer Mazzeo	September 24, 2012 through February 15, 2013

SPECIAL EDUCATION RECOMMENDATIONS

D. Special Education Recommendations

RESOLVED, to approve to accept the following Amendments - No Meeting – ID# 000201362; ID# 000019773; ID # 000205100; ID# 000207331; ID# 000207371; ID#000209074; ID# 000019964; ID# 000208016; ID# 000301072 as per new State Education Guidelines.

DAY TRIP APPROVED

- E. RESOLVED, to approve a day trip for a group of seventh grade French students participating in French Club to travel to Montreal, Quebec, Canada on Friday, May 10, 2013.

OVERNIGHT TRIP APPROVED

- F. RESOLVED, to approve an extended trip for a group of eighth grade French students participating in French Club to travel to Quebec City, Quebec, Canada on May 17-19, 2013.

On a motion by Ms. Zweig, seconded by Mrs. Salisbury, to approve consent agenda and supplemental agenda items A, B, D, E, F (*with the exception of items B. IV., 9 and 10 to hold separate vote*).

YES: 5

NO: 0

Motion Carried

On a motion by Ms. Zweig, seconded by Mrs. Salisbury, to approve consent agenda items C 1-16.

YES: 4

ABSTAIN: 1 (*Bonesteel*)

NO: 0

Motion Carried

VOTING DELEGATE APPROVED

- V. RESOLVED, to approve Chris Foster as the 2012 Voting Delegate at the New York State School Boards Convention Annual Business Meeting in Rochester, NY, on Saturday, October 27, 2012 and Peter Schaefer as alternate.

On a motion by Mr. Bonesteel, seconded by Mrs. Salisbury, to approve Chris Foster as the 2012 Voting Delegate at the New York State School Boards Convention Annual Business Meeting in Rochester, NY, on Saturday, October 27, 2012 and Peter Schaefer as alternate.

YES: 5

NO: 0

Motion Carried

VI. Discussion Items

VII. Board Member Reports

VIII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board.

Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately.

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

EXECUTIVE SESSION

On a motion by Mrs. Salisbury, seconded by Mr. Schaefer, to move to go into Executive Session at 7:17 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of Counsel No. 239, Paragraph B to discuss the following checked items:

YES: 5

NO: 0

Motion Carried

IX. Executive Session

Recommended an executive session to discuss:

_____ proposed, pending or current litigation;

_____ collective negotiations under the Taylor Law;

_____ the medical, financial, credit or employment history of a particular person or corporation;

_____ matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

_____ the proposed acquisition, sale or lease of real property;

_____ other [specify] _____

X. *Information Items:*

2012-2013 Board Meeting Schedule

Board & Administrator for School Board Members ~ September 2012 Vol. 26, No. 5

CAPSBA ~ Invitation – Thursday, October 11, 2012

Budget Transfers of \$10,000 or less

On a motion by Ms. Zweig, seconded by Mr. Bonesteel, to return to regular session.

YES: 5

NO: 0

Motion Carried

On a motion by Mrs. Salisbury, seconded by Mr. Schaefer, to approve consent agenda items C. 15 and 16.

YES: 5

NO: 0

Motion Carried

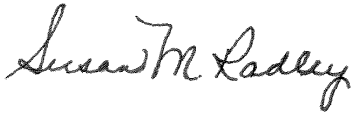
MEETING ADJOURNED

On a motion by Ms. Zweig, seconded by Mrs. Salisbury, to adjourn meeting at 8:17 p.m.

YES: 5

NO: 0

Motion Carried



Susan M. Radley, District Clerk