



Minutes of the Board of Education  
Averill Park High School – *LGI*~ 6:30 p.m.

October 9, 2012  
Presiding: Chris Foster

Members Present: Neil Bonesteel  
Chris Foster  
Jennie Glasser  
Bill Reinhardt  
Dori Salisbury  
Peter Schaefer  
Jessica Zweig

Absent: District Clerk: Susan Radley

Others Present: Superintendent of Schools: Dr. James D. Hoffman  
Assistant Superintendent of Schools: Sharon Lawrence  
Assistant Superintendent for Business: Michael Ouimet  
Richard Peckham, Andrew Neubauer, CS Arch  
Bill McMordie, Armlin Damon & McMordie

The Audit Committee met from 6 p.m. to 6:28 p.m. Present; Neil Bonesteel, Dori Salisbury, Jessica Zweig, Dr. James Hoffman, Michael Ouimet, Heather Lewis, Audit Manager and Craig Osborne, In-Charge Accountant Marvin and Company, PC.

A meeting of the Board of Education was held at the Averill Park High School – *LGI* on Tuesday, October 9, 2012 at 6:30 p.m.

- I. Welcome and Pledge of Allegiance
- II. Superintendent's Report
- III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
- IV. Consent agenda - move to approve the consent agenda as listed A-E  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
  - A. RESOLVED, to approve the Minutes of September 25, 2012.
  - B. Financial Recommendations FINANCIAL RECOMMENDATIONS
    1. RESOLVED, to approve to accept the Claims Audit Report for September 2012.
    2. RESOLVED, to approve to accept the Treasurer's Report for August 2012.

3. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
4. RESOLVED, to approve to accept payment from Mr. and Mrs. Arnold Will in the amount of \$1,800 for the purchase of a shed made by the students in the Residential Structures class and increase (replenish) the General Fund budget (A2110450102002) by this amount.
5. RESOLVED, to approve to accept High School student art lab fees in the amount of \$3,979.00 and a donation from Target in the amount of \$752.78 and increase the General Fund budget by \$4,731.78 (A2110450101202, \$3,979.00; A2110400200002, \$752.78).

*Items IV. B. 6, 7 & 8 pulled for separate vote*



6. RESOLVED, to approve the agreement with Armlin, Damon & McMordie as Owner's Representative for pre-referendum planning of the District-wide Excel II capital project, as per attached.
7. RESOLVED, to approve the agreement with CSArch as architect for pre-referendum planning of the District-wide Excel II capital project, as per the attached.
8. RESOLVED, to approve Hiscock & Barclay, LLP as Bond Counsel for the 2012-13 school year and for the District-wide Excel II capital project.

9. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the independent audit report for the 2011-2012 fiscal year, completed by Marvin and Company, PC.
10. RESOLVED, to approve the District's corrective action plan as it relates to the Management Letter associated with the independent audit report for the 2011-2012 fiscal year, completed by Marvin and Company, PC.

C. Routine Personnel Actions

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve an increase in assignment for Timothy McMurray from .5 FTE Art teacher to 1.0 FTE Art teacher, effective approximately November 29, 2012 through June 30, 2013.
2. RESOLVED, to approve the appointment of Aprille Tweedie as a .4 FTE Art teacher, effective October 11, 2012 through June 30, 2013. The appointment should be Step 1, Bachelors Schedule.
3. RESOLVED, to approve the appointment of Douglas Lenseth as Varsity Bowling Coach, effective November 5, 2012.
4. RESOLVED, to approve to correct the appointment of Shelley Nichols as teacher aide from 35 to 25 hours per week, effective October 1, 2012.

5. RESOLVED, to approve an increase in hours for Regina Reed as school bus attendant from 4.75 to 5.25 hours per day, effective October 15, 2012.
6. RESOLVED, to approve an increase in hours for Cynthia Shaffer as teacher aide from 1.5 to 2.25 hours per day, effective October 15, 2012.
7. RESOLVED, to approve a change in status for Ruth Sutton as school bus driver from probationary to permanent, effective October 10, 2012.
8. RESOLVED, to approve a change in status for Andrew Santandera as school bus driver from probationary to permanent, effective October 10, 2012.
9. RESOLVED, to approve a change in status for Brett Lesson as automotive mechanic from probationary to permanent, effective October 10, 2012.
10. RESOLVED, to approve an increase in hours for the following school bus attendants, effective October 15, 2012:
  - Sandra LaScala – from 4.5 to 4.75 hours per day
  - Linda Cusson – from 4.75 to 5 hours per day
  - Carla Wagner – from 5.25 to 5.75 hours per day
  - Kimberly Prouty – from 4 to 4.25 hours per day
  - Barbara Cross – from 4.5 to 4.75 hours per day
11. RESOLVED, to approve an increase in hours for the following school bus drivers, effective October 15, 2012:
  - Ann Kenney – from 5 to 5.5 hours per day
  - Irving Lobdell – from 4.75 to 5 hours per day
  - Keith Hammond – from 5 to 5.25 hours per day
  - Michael LaScala – from 4.5 to 5 hours per day
  - Leonard Wolcott – from 5.25 to 5.5 hours per day
  - Stacy Walczak – from 5.5 to 5.75 hours per day
  - Laura Schreiner – from 5.5 to 6 hours per day
  - Elizabeth Sager – from 5.25 to 5.5 hours per day
  - Shirley Pasquariello – from 5.75 to 6 hours per day
  - Michael Hicks – from 5.5 to 6 hours per day
  - Frederick Corie – from 5.5 to 5.75 hours per day
  - Rita Carignan – from 5.5 to 5.75 hours per day
  - William Whipple – from 4.75 to 5 hours per day
  - Darlene Stuto – from 5.5 to 5.75 hours per day
12. RESOLVED, to approve the probationary appointment of Kathleen Mosher as account clerk for 8 hours per day, 10 months per year, effective October 22, 2012.
13. RESOLVED, to approve the probationary appointment of Laura Gavitt as teacher aide for 2.25 hours per day, effective October 15, 2012.
14. RESOLVED, to approve the termination of Sandra Edwards as school bus attendant due to job abandonment, effective October 10, 2012.

15. RESOLVED, to approve the following substitutes for the 2012-2013 school year , contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:

Christine Fahey - teacher

Cynthia Ainsley - school bus attendant

D. Special Education Recommendations SPECIAL EDUCATION RECOMMENDATIONS  
RESOLVED, to approve to accept the recommendations made by the Committee on Preschool Special Education and their meeting on September 20, 2012; and CSE Amendments - No Meeting – ID# 000208305, ID# 000205250, ID# 000208210, ID# 000201752, ID# 000019210, ID# 000207130, ID # 000302181, ID # 000018168, as per new State Education Guidelines.

EXTENDED TRIP APPROVED

E. RESOLVED, to approve an extended field trip to Italy for approximately 48 high school students during Spring break, April 2014 to expose our high school students to Italian culture, history and language.

On a motion by Mrs. Glasser, seconded by Mr. Bonesteel, to approve consent agenda items A-E (with the exception of items B. 6, B. 7. and B.8 that were pulled for separate vote).

YES: 7

NO: 0

Motion Carried

On a motion by Mrs. Glasser, seconded by Mr. Bonesteel, to approve consent agenda items IV. B. 6, 7 and 8.

YES: 6

NO: 1 (Reinhardt) Motion Carried

V. Discussion Items

VI. Board Member Reports

VII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker.

Visitors wishing to ask questions are asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately.

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

VIII. Information Items:

2012-2013 Board Meeting Schedule

Monthly District Calendar – October 2012

Tech Valley High School – September 2012 Newsletter

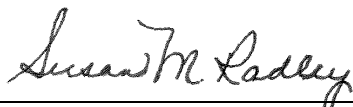
MEETING ADJOURNED

On a motion by Mrs. Salisbury, seconded by Mrs. Glasser, to adjourn meeting at 7:10 p.m.

YES: 7

NO: 0

*Motion Carried*



---

Susan M. Radley, District Clerk