

Minutes of the Board of Education  
Averill Park High School – *LGI*

June 11, 2013  
Presiding: Chris Foster

- Members Present: Neil Bonesteel  
Chris Foster  
Jennie Glasser  
Dori Salisbury  
Peter Schaefer  
Jessica Zweig
- Members Absent: Bill Reinhardt
- Others Present: Superintendent of Schools: Dr. James D. Hoffman  
Assistant Superintendent of Schools: Sharon Lawrence  
Assistant Superintendent for Business: Michael Ouimet  
Community members

A meeting of the Board of Education was held at the Averill Park High School – *LGI* on Tuesday, June 11, 2013 at 6:30 p.m.

- I. Welcome and Pledge of Allegiance *6:13 p.m.* Chris Foster
- II. Superintendent’s Report

On a motion by Mrs. Salisbury, seconded by Ms. Zweig, Superintendent to read present Resolution honoring district retirees and accept the Resolution into the minutes of June 11, 2013.

*YES: 6 NO: 0 Motion Carried*

On a motion by Mrs. Salisbury, seconded by Mrs. Glasser, Superintendent to read Resolution honoring Neil Bonesteel for his 21 years of Board of Education service on behalf of the children, staff and residents of the Averill Park CSD and accept the Resolution into the minutes of the June 11, 2013.

*YES: 6 NO: 0 Motion Carried*

- III. Public comment limited to topics on this evenings’ agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
- IV. Consent agenda - moved to approve the consent agenda as listed A-D  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

A. RESOLVED, to approve the Minutes of May 28, 2013.

B. Financial Recommendations FINANCIAL RECOMMENDATIONS

1. RESOLVED, to approve to accept the Claims Audit Report for May 2013.
2. RESOLVED, to approve to accept the revenue status reports for June 2013.
3. RESOLVED, to approve to accept the budget status reports for June 2013.
4. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
5. RESOLVED, to approve to accept the contract with Questar III BOCES for services of the 2013-2014 school year in the amount of \$2,398,588.65. (This cost includes service, capital, administrative and clerical services.)
6. RESOLVED, to approve to authorize the Superintendent of Schools to enter into agreement with Questar III for the lease/purchase financing of capital equipment as per the attached agreement.

C. Routine Personnel Actions

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve the Memorandum of Agreement by and between the United Public Service Employees Union and the Averill Park Central School District, regarding reimbursement for internet service for the teacher aide assigned the responsibility for coordinating substitutes, as per the attached.
2. RESOLVED, that the Board of Education of the Averill Park Central School District, hereby approves a leave of absence for Susannah Graziano from her full time position as a foreign language teacher to a .5 FTE foreign language teacher commencing September 1, 2013 through January 31, 2014 for the purpose of attaining her certification to teach Spanish.
3. RESOLVED, to approve to accept, with regret, the resignation for retirement purpose of Karin Haldeman, Music teacher, effective June 30, 2013. Mrs. Haldeman has been with the district for 15 years.
4. RESOLVED that the Board of Education of the Averill Park Central School District hereby recalls the following person:

<u>Name of recalled teacher</u>	<u>Name of teacher replaced</u>	<u>Term</u>
Andrea Tonkin	Karin Haldeman ( <i>Retirement</i> )	Permanent Status Music tenure area

5. RESOLVED, to approve an unpaid leave of absence for Kimberly Finn, Elementary teacher, for the 2013-2014 school year.
6. RESOLVED that the Board of Education of the Averill Park Central School District hereby recalls the following persons to the following long term substitute positions:

<u>Name of recalled teacher</u>	<u>Name of teacher on leave</u>	<u>Term</u>
Lindsay Marshall	Kimberly Finn	Sept. 1, 2013-June 30, 2014 Elementary tenure area
Joshua Gela	Christine Perrotta	Sept. 1, 2013-Jan. 31, 2014

7. RESOLVED, to approve the appointment of Joanne Fivel as .1 FTE School Nurse, effective September 1, 2013 through June 30, 2014. The appointment should be Step 17, Health Professional Schedule.
8. RESOLVED, to approve an increase in assignment for Logan Kline from a .8 FTE Art teacher to a 1.0 FTE Art teacher, effective September 1, 2013.
9. RESOLVED, to approve an increase in assignment for Sabrina Manna from a .5 FTE Music teacher to a 1.0 FTE Music teacher, effective September 1, 2013.
10. RESOLVED, to approve the termination of Noelle McNamee as substitute school bus driver, effective May 30, 2013.
11. RESOLVED, to approve an increase in hours for Desiree Whaley as probationary custodial worker from 4 hours per day, 10 months to 7.5 hours per day, 12 months, effective July 1, 2013.
12. RESOLVED, to approve the probationary appointment of Charles Gray as custodial worker, for 7.5 hours per day, 12 months, effective July 1, 2013.
13. RESOLVED, to approve the following substitute contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:  
Steven Fiske – cleaner  
John Ainsley – cleaner  
Ben Lesson – cleaner  
Timothy Toker – cleaner

- D. Special Education Recommendations SPECIAL EDUCATION RECOMMENDATIONS  
RESOLVED, to approve to accept the recommendations made by the Sub-Committee on Special Education as a result of the following meetings; May 29 and 30, 2013. Approved Amendments – No Meeting ID#000301516 and ID#000201656 as per new State Education Guidelines.

On a motion by Ms. Zweig, seconded by Mrs. Salisbury, to accept consent agenda items A-D.

YES: 6

NO: 0

*Motion Carried*

- V. RESOLVED, to approve to accept the following Educational Development Committee (EDC) projects for the 2013-2014 school year:  
Biotechnology Laboratory Seminar  
LEAD (*Library Exploration & Digital Citizenship*) Curriculum Development  
Preventing Bullying and Promoting Kindness in AP Schools

On a motion by Ms. Zweig, seconded by Mrs. Salisbury, approve to accept the following Educational Development Committee (EDC) projects for the 2013-2014 school year:  
Biotechnology Laboratory Seminar  
LEAD (*Library Exploration & Digital Citizenship*) Curriculum Development  
Preventing Bullying and Promoting Kindness in AP Schools

YES: 6

NO: 0

*Motion Carried*

VI. Board Member Reports

VII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately.

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

EXECUTIVE SESSION

On a motion by Mrs. Salisbury, seconded by Mrs. Glasser, to move to go into Executive Session at 7:20 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of Counsel No. 239, Paragraph B to discuss the following checked items:

YES: 6

NO: 0

*Motion Carried*

VIII. Executive Session

Recommended an executive session to discuss:

\_\_\_\_\_ proposed, pending or current litigation;

\_\_\_\_\_ collective negotiations under the Taylor Law;

\_\_\_\_\_ the medical, financial, credit or employment history of a particular person or corporation;

  X   matters leading to the appointment, employment discipline, suspension, dismissal or removal of a particular person or corporation;

\_\_\_\_\_ the proposed acquisition, sale or lease of real property;

\_\_\_\_\_ other [specify] \_\_\_\_\_

IX. *Information Items:*

*2012-2013 Board Meeting Schedule*

*NYS Department of Transportation Bus Inspection System Operator Profile*

*Board & Administrator for School Board Members ~ June 2013 Vol.27, No. 2*

On a motion by Mr. Schaefer, seconded by Ms. Zweig, to return to regular session at 8:25 p.m.

YES: 6

NO: 0

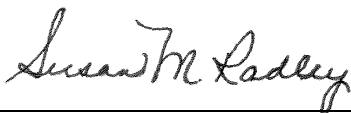
*Motion Carried*

On a motion by Ms. Zweig, seconded by Mrs. Glasser, to adjourn at 8:26 p.m.

YES: 6

NO: 0

*Motion Carried*



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Susan M. Radley, District Clerk

*Board Approved: 07/02/13*