
INTEROFFICE MEMORANDUM

TO: DR. JAMES HOFFMAN, SUPERINTENDENT
FROM: MICHAEL OUIMET
SUBJECT: DONATION
DATE: 10/21/13
CC: BOARD OF EDUCATION

The Averill Park Education Foundation has generously made a donation of \$44,080.78 for the purpose of funding the following; purchase of a 24-laptop cart at the High School \$32,935, High School and Middle School Robotics programs competition registration fee \$569.78, High School Music Program for the purpose of purchasing instruments \$6,300, and the High School Art Program for the purpose of purchasing a kiln \$4,276.

I recommend the District accept this donation, increase the General Fund budget by \$44,080.78 (A263020000000, \$32,935; A211020000002, \$6,300; A211020000002, \$4,276; A2110450102002, \$569.78) and publicly thank the Averill Park Education Foundation for their contribution and continuing support of our school community.

Please place this recommendation on the November 26, 2013 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.