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**INTEROFFICE MEMORANDUM**

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**TO:** DR. JAMES HOFFMAN, SUPERINTENDENT  
**FROM:** MICHAEL OUIMET  
**SUBJECT:** 2013-14 BUDGET TRANSFERS  
**DATE:** JANUARY 3, 2014  
**CC:** BOARD OF EDUCATION

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Attached please find a list of 2013-2014 General Fund Budget Transfers that require Board of Education approval. These transfers are required to increase the original appropriations in certain budget codes by transferring existing appropriations:

\$28,123.89	To 1325.160 Treasurer Salary, From 1310.160 Business Office Salary	\$28,123.89
	Transfer salaries for Business Office personnel/position changes	

Please place these budget transfers on the January 14, 2014 Board of Education meeting agenda. Thank you.