
INTEROFFICE MEMORANDUM

TO: DR. JAMES HOFFMAN, SUPERINTENDENT
FROM: MICHAEL OUMET
SUBJECT: REPLACEMENT DIPLOMA
DATE: 1/31/2014
CC: BOARD OF EDUCATION

The High School has collected a replacement diploma fees in the amount of \$25.00. I recommend the District accept these funds and increase the General Fund budget by \$25.00, (A2110400950002, \$25.00).

Please place this recommendation on the February 11, 2014 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.