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**INTEROFFICE MEMORANDUM**

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**TO:** DR. JAMES HOFFMAN, SUPERINTENDENT  
**FROM:** MICHAEL OUIMET  
**SUBJECT:** 2013-14 BUDGET TRANSFERS  
**DATE:** MAY 21, 2014  
**CC:** BOARD OF EDUCATION

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Attached please find a list of 2013-2014 General Fund Budget Transfers that require Board of Education approval. These transfers are required to increase the original appropriations in certain budget codes by transferring existing appropriations:

\$60,000.00	1620.400-12 Fuel Oil, From 9060.800 Health Insurance Transfer to cover under budget of code	\$60,000.00
\$60,000.00	2250.490-92 Special Education Related Services, From 2250.490-91 Special Education Transfer to cover additional related services costs for special education students	\$60,000.00
\$21,000.00	2250.473 Parentally Placed Special Education, From 2250.490-91 Special Education Transfer to cover costs of parentally placed student receiving services	\$21,000.00
\$25,000.00	2110.490-10-3000 English Second Language services, From 2250.490-91 Special Education Transfer to cover costs of additional students requiring ESL services	\$25,000.00

Please place these budget transfers on the May 27, 2014 Board of Education meeting agenda. Thank you.