

***Ocean State XC Invitational
Warwick Rhode Island***

To: Board of Education
From: Wendy Glunk- Head Coach Cross Country
RE: Overnight Cross Country Meet
Date: July 14, 2015

Request for overnight trip to Providence, Rhode Island to participate in the Ocean State Invitational for Cross Country Team

- 1) Educational Purpose: Students will be competing against athletes from a variety of northeastern states.
- 2) Dates: **Friday September 25-Saturday, September 26, 2015**
- 3) Itinerary:
 - Friday, September 25**
 - 12:30 departure
 - 3:30 arrival at Goddard State Park
 - 3:30-5 run the course
 - 5:30-6 Hotel check in
 - 6-10 supervised activity including dinner
 - Saturday, September 26**
 - 8:15 am departure for Invitational
 - 9:50-12 pm races (exact race times are determined closer to date of invitational depending on the size of the schools entered)
 - 1:00- awards ceremony
 - 1:30 – departure to Newport RI
 - 2:30 - Harbor Tour of Newport Harbor and Narragansett Bay
 - 4- 5:30- Explore Newport
 - 5:30 - Departure for Averill Park
 - 9pm- Arrival at Averill Park
- 4) # of Students: 7 varsity girls, 7 Varsity Boys, 5 JV Boys (total 19-23athletes)
- 5) Nature: District students grades 8-12
- 7) Costs:
 - a) **Hotel:** Springhill Inn and Suites- \$109 a night based on 3-4 person occupancy
 - b) **Food:** \$50- 2 lunches, 2 dinners
 - c. **Harbor Tour:** \$22
- d. **Individual Breakdown: approximately: \$118**
- 8) Teacher in Charge: Wendy Glunk
- 9) Travel Agency/Discounts: Discounted block room rate for hotel, group rate for harbor tour
- 10) Chaperones: Wendy Glunk, Molly Lindley and Team Parents

- 11) Liability: health insurance first covered by student/chaperone, then district as it would be normally
- 12) Insurance: Blue Cards will be taken with students information
- 13) Fundraising: Car Wash/Bake Sale, Gold Cards
- 14) Scholarships: request from the booster club for those students needing assistance
- 15) Refund Disbursements: full refunds given if no penalties apply
- 16) School Equipment: School uniforms, team tent and chronometer
- 17) Costs: all costs with exception of entry fee will be paid for by athletes
- 18) World Conditions: Trip will be canceled if situation arises.