
INTEROFFICE MEMORANDUM

TO: DR. JAMES HOFFMAN, SUPERINTENDENT
FROM: MICHAEL OUMET
SUBJECT: DONATION
DATE: NOVEMBER 2, 2015
CC: BOARD OF EDUCATION

The Averill Park Education Foundation has generously made a donation of \$250 for the purpose of funding the following:

- \$250 for the West Sand Lake wet lands excavation project - hibernaculum

I recommend the District accept this donation, increase the General Fund budget by \$250 (A2110450100000, \$250) and publicly thank the Averill Park Education Foundation for their contribution and continuing support of our school community.

Please place this recommendation on the November 10, 2015 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.