
INTEROFFICE MEMORANDUM

TO: DR. JAMES HOFFMAN, SUPERINTENDENT
FROM: MICHAEL OUMET
SUBJECT: INSURANCE RECOVERY
DATE: NOVEMBER 24, 2015
CC: BOARD OF EDUCATION

The District has received an insurance recovery of \$14,500 from Utica National Insurance for a loss on water damage caused to the High School by a severe storm on September 30, 2015.

I recommend the District accept this insurance recovery of \$14,500 and increase the General Fund budget by that amount (A1620400220000, \$14,500).

Please place this recommendation on the December 22, 2015 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.