

Averill Park Central School District

146 Gettle Road, ST 1
Averill Park, New York, 12018
(518) 674-7050
Fax: (518) 674-3802

MICHAEL OUIMET

ASSISTANT SUPERINTENDENT OF BUSINESS

DR. JAMES D. HOFFMAN

SUPERINTENDENT OF SCHOOLS

SHARON L. LAWRENCE

ASSISTANT SUPERINTENDENT OF SCHOOLS

To: Board of Education

From: Jim Hoffman

Date: April 6, 2016

Re: Tenure Recommendation- Kathryn Dorgan

It is my distinct pleasure to recommend Kathryn Dorgan for tenure in the Averill Park Central School District as an administrator. Kate has demonstrated her value as an Assistant Principal at Algonquin Middle School and also as the Assistant Director of Special Education, which primarily focused upon students 6-12.

Kate is a tireless and positive leader who takes her role very seriously, but always projects a positive and upbeat demeanor. She has also demonstrated her ability to work with staff in both of those roles.

Kate not only evaluates members of her department, but also assists other administrators in working with the StaffTrac program used to save and store the teacher evaluations. Her evaluations are fair and accurate regarding the progress of her staff.

From the beginning of her role as assistant principal and continuing as assistant director, Kate has shown herself to be supportive of staff as well as her fellow administrators. It is apparent to all that she works consistently to improve the program for students, and that their welfare is critical to her actions.

It is without any reservation I heartily recommend Kathryn Doran for tenure, effective May 1, 2016.