



Minutes of the Board of Education  
Averill Park High School – LGI

December 19, 2016  
Presiding: Dr. Schaefer

Members Present: Chris Foster  
Steven Keller  
Caren Rosch  
Dori Salisbury  
Peter Schaefer  
Jessica Zweig

Members Absent: Jennie Glasser

Others Present: Superintendent of Schools: Dr. James D. Hoffman  
Assistant Superintendent: Sharon Lawrence  
Assistant Superintendent for Business: Michael Ouimet  
Community members

A meeting of the Board of Education was held at the Averill Park High School on Monday, December 19, 2016.

- I. Welcome and Pledge of Allegiance Dr. Schaefer
- II. Superintendent's Report
- III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
- IV. Consent agenda - moved to approve the consent agenda as listed A-F CONSENT AGENDA  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
  - A. RESOLVED, to approve to accept the Board of Education minutes of December 5, 2016.
  - B. Financial Recommendations FINANCIAL RECOMMENDATIONS
    1. RESOLVED, to approve to accept the Claims Audit report for November 2016.
    2. RESOLVED, to approve to accept the Budget Status report for December 2016.
    3. RESOLVED, to approve to accept the Revenue Status report for December 2016.
    4. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.

5. RESOLVED, to approve to accept the donation of a Soul Alto Saxophone valued at \$200 from Jennifer Lawrence for use at the West Sand Lake Elementary School.
6. RESOLVED, to approve to accept the donation of a Yamaha Flute valued at \$150 and a Sky Clarinet valued at \$100 from the Denley Family for use at the West Sand Lake Elementary School.
7. RESOLVED, to approve to accept student field trip fees in the amount of \$704.00 and increase the General Fund budget (A2110400200002) by this amount.
8. RESOLVED, to approve to accept student field trip fees in the amount of \$1,640 and increase the General Fund budget (A2110400200002) by this amount.
9. RESOLVED, to approve to accept art lab fees in the amount of \$20 and increase the General Fund budget (A2110450101202) by this amount.
10. RESOLVED, to approve the transportation contract between the Averill Park Central School District and Michelle Russo to provide student transportation for the 2016-17 school year, as per the attached.
11. RESOLVED, to approve to accept a donation in the amount of \$6,497.00 from the Averill Park Education Foundation for the purpose of funding Arts in Residence Program and increase the General Fund budget (A2110450100000) by this amount.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve to accept the resignation for retirement purposes of Michael Hicks as school bus driver, effective December 23, 2016. Mr. Hicks has been with the district for 27 years.
2. RESOLVED, to approve to change the appointment of Darlene Duffy as school bus driver from Step 1 to Step 3 of the CSEA salary schedule, effective December 12, 2016.
3. RESOLVED, to approve to change the appointment of Cynthia Hall as school bus driver from Step 1 to Step 3 of the CSEA salary schedule, effective December 12, 2016.
4. RESOLVED, to approve an increase in hours for Stephen Hans as school bus driver from 5.25 to 5.75 hours per day, effective December 19, 2016.
5. Approve a change in status for Cynthia Ryan as account clerk from probationary to permanent, effective December 20, 2016.
6. RESOLVED, to approve a change in status for Mary Heeran as school bus driver from probationary to permanent, effective December 20, 2016.
7. RESOLVED, to approve a change in status for James Smith as school bus driver from probationary to permanent, effective December 20, 2016.
8. RESOLVED, to approve a change in status for David McNeil as school bus driver from probationary to permanent, effective December 20, 2016.

Item IV. C.  
5. Pulled from consent agenda. To discuss in Executive Session

9. RESOLVED, to approve a change in status for Nicole Roberts as school bus driver from probationary to permanent, effective December 20, 2016.
10. RESOLVED, to approve a change in status for Sarah Warner as school bus attendant from probationary to permanent, effective December 20, 2016.
11. RESOLVED, to approve a change in status for Jennifer Marsceill as school bus attendant from probationary to permanent, effective December 20, 2016.
12. RESOLVED, to approve a change in status for Faith Rizzo as school bus attendant from probationary to permanent, effective December 20, 2016.
13. RESOLVED, to approve the probationary appointment of Adrienne Doin as assistant cook for 7 hours per day, effective January 3, 2017.
14. RESOLVED, to approve the appointment of Colleen Apelanz as Assistant Director for Winter One Acts (Stages & Screens) for the Averill Park High School effective December 20, 2016, per APTA Contract – Advisor’s Salary Schedule.
15. RESOLVED, to approve the following substitutes, contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:
  - Roberta Harvey – school bus attendant
  - April VonBorstel – school bus attendant
  - Amanda Brahm – teacher aide

- D. Special Education Recommendations      SPECIAL EDUCATION RECOMMENDATIONS  
 RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meeting on November 30, 2016. Approved Amendments – No Meeting ID# 301427 and ID# 309100 as per new State Education Guidelines.

AVERILL PARK HIGH SCHOOL NEW COURSE OFFERINGS 2017-2018

- E. RESOLVED, to approve the following new High School course offerings beginning in the 2017-2018 school year:
- Art: Advanced Photography; Video Art; Scientific Illustration; Fashion Design Illustration
  - English: Public Speaking
  - LOTE: Global Cinema Studies
  - Health: Exploring Longevity through Health and Nutrition
  - Math: Project Based Math; AP Statistics; Introduction to Computer Programming
  - Science: Introduction to Meteorology
  - Miscellaneous: Career Exploration Internship

PROFESSIONAL DEVELOPMENT PLAN 2016-2017

- F. RESOLVED, to approve the Professional Development Plan for 2016-2017.

On a motion by Ms. Zweig, seconded by Mrs. Salisbury to approve consent agenda items A-F (*Mrs. Rosch requested item C. 5. be pulled for Executive Session*).

YES: 6

NO: 0

MOTION CARRIED

V. RESOLUTION

Resolved, the Averill Park Central School District Board of Education hereby; authorizes and approves membership in the Capital Area Schools Health Insurance Consortium effective July 1, 2017, directs the Superintendent to provide notification of withdrawal to the Rensselaer-Columbia-Greene Health Insurance Trust by December 31, 2016, designates Michael Ouimet as CASHIC trustee and Dr. James Franchini as alternate trustee, and authorizes the Superintendent or designee to implement this resolution.

RESOLUTION CAPITAL AREA SCHOOLS HEALTH INSURANCE CONSORTIUM

On a motion by Mr. Foster, seconded by Mr. Keller, to approve the Averill Park Central School District Board of Education hereby; authorizes and approves membership in the Capital Area Schools Health Insurance Consortium effective July 1, 2017, directs the Superintendent to provide notification of withdrawal to the Rensselaer-Columbia-Greene Health Insurance Trust by December 31, 2016, designates Michael Ouimet as CASHIC trustee and Dr. James Franchini as alternate trustee, and authorizes the Superintendent or designee to implement this resolution.

YES: 6

NO: 0

MOTION CARRIED

VI. Board Member Reports

VII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker.

Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately. (1 BLUE FORM RECEIVED)

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

EXECUTIVE SESSION

On a motion by Mrs. Salisbury, seconded by Mr. Foster, to move to go into Executive Session at 7:05 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of counsel No. 239, Paragraph B to discuss the following checked items:

YES: 6

NO: 0

MOTION CARRIED

VIII. Executive Session

Recommend an executive session to discuss:

- \_\_\_\_\_ proposed, pending or current litigation;
- \_\_\_\_\_ collective negotiations under the Taylor Law;
- \_\_\_\_\_ the medical, financial, credit or employment history of a particular person or corporation;
- X   matters leading to the appointment, employment discipline, suspension, dismissal or removal of a particular person or corporation;
- \_\_\_\_\_ the proposed acquisition, sale or lease of real property;
- \_\_\_\_\_ other [specify] \_\_\_\_\_

On a motion by Mr. Foster, seconded by Ms. Zweig, to return to regular session at 7:26 p.m.

*YES: 6*

*NO: 0*

*MOTION CARRIED*

APPROVED CONSENT AGENDA ITEM C.-5.

On a motion by Mrs. Salisbury, seconded by Ms. Zweig, to approve a change in status for Cynthia Ryan as account clerk from probationary to permanent, effective December 20, 2016.

*YES: 6*

*NO: 0*

*MOTION CARRIED*

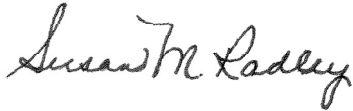
MEETING ADJOURNED

On a motion by Mrs. Salisbury, seconded by Mr. Keller, to adjourn meeting at 7:28 p.m.

*YES: 6*

*NO: 0*

*MOTION CARRIED*



---

Susan M. Radley, District Clerk

*Board Approved: 01/09/17*