



Minutes of the Board of Education
Averill Park High School – LGI

March 27, 2017
Presiding: Dr. Schaefer

Members Present: Chris Foster
Jennie Glasser
Steven Keller
Caren Rosch
Peter Schaefer
Jessica Zweig

Members Absent: Dori Salisbury

Others Present: Superintendent of Schools: Dr. James D. Hoffman
Assistant Superintendent: Sharon Lawrence
Assistant Superintendent for Business: Michael Ouimet
Community members

A meeting of the Board of Education was held at the Averill Park High School on Monday, March 27, 2017.

- I. Welcome and Pledge of Allegiance Dr. Schaefer
- II. Superintendent's Report
 - Proposed Summer 2017-2018 Board Meetings
 - July 10, 2017 Re-Organization Meeting
 - July 24, 2017 Board Meeting - Board Retreat/Central Office Administrative Team
 - August 21, 2017 Board Meeting - Board Retreat/Administrative Team
- III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
- IV. Consent agenda - moved to approve the consent agenda as listed A-E CONSENT AGENDA
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
 - A. RESOLVED, to approve to accept the Board of Education minutes of March 13, 2017.
 - B. Financial Recommendations FINANCIAL RECOMMENDATIONS
 1. RESOLVED, to approve to accept the Claims Audit Report for February 2017.
 2. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
 3. RESOLVED, to approve Amendment #2 to the Owner's Representative Services Saratoga Project Management, Inc., contract which extends/amends the current contract to provide

additional services for Phase F work at the High School and Poestenkill Elementary School, as attached.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve Michael Cavotta as a home instructor for the 2016-2017 school year.
2. RESOLVED, to approve to accept the resignation of Patricia Oliver as school bus driver, effective April 13, 2017.
3. RESOLVED, to approve an increase in hours for John Kwasnowski as school bus driver from 4.75 to 5.25 hours per day, effective April 3, 2017.
4. RESOLVED, to approve an increase in hours for Sarah Warner as school bus attendant from 4.5 to 5 hours per day, effective April 3, 2017.
5. RESOLVED, to approve an increase in hours for Colleen Catlin as school bus attendant from 4.5 to 5 hours per day, effective April 3, 2017.
6. RESOLVED, to approve the resignation of David McNeil as school bus driver, effective March 24, 2017.
7. RESOLVED, to approve the following individuals as a substitute for the 2016-2017 school year:
Anthony Schrader - teacher
Kristen Roys - teacher
8. RESOLVED, to approve the following substitutes, contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:
David McNeil – school bus driver
Kimberly Okonski – school bus attendant

D. Special Education Recommendations

SPECIAL EDUCATION RECOMMENDATIONS

RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meetings on March 6, 7, 8, 9, 13 and 16, 2017 and the recommendations made by the Committee on Preschool Special Education at their meeting on March 5, 2017. Approved Amendments – No Meeting ID#303040 and ID#301764 as per new State Education Guidelines.

APPROVED EDC PROJECT FOR 2016-2017

- E. RESOLVED, to approve to accept the following Educational Development Committee (EDC) project for the 2016-2017 school year. Individuals involved in the projects will be compensated at professional hourly rate per APTA collective bargaining agreement.
- | | |
|---------------------------------------|--|
| Pre-Algebra Bridge (Program Creation) | Naomi Colton, Sarah Keegan
(Maximum of 15 hours each) |
|---------------------------------------|--|

On a motion by Mrs. Glasser, seconded by Ms. Zweig, to approve consent agenda items A-E.

YES: 6

NO: 0

MOTION CARRIED

V. Resolution: **School Bus & Equipment Purchase**

WHEREAS, the Board of Education of the Averill Park Central School District (“District”) maintains as fleet of school buses for student transportation purposes; and

WHEREAS, the District’s bus fleet travels nearly one million miles a year; and

WHEREAS, the average useful life of fleet buses, due to terrain traveled and Northeast weather conditions, is about 10 years with each bus in the Fleet logging approximately 90,000-130,000 miles over that time; and

WHEREAS, the Board of Education is committed to a regular and systematic fleet replacement plan which requires an annual bus purchase vote for bus replacement and is an essential component of maintaining student safety and minimizing fleet repair and maintenance costs; and

WHEREAS, the Board of Education also desires to maintain healthy, safe and reliable facilities and grounds; and

WHEREAS, the Board of Education acknowledges that to do so requires efficient, effective and operable equipment to maintain the District’s facilities and ground;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Averill Park Central School District, Rensselaer County, New York that a proposition be put forth to address the District’s bus and equipment requirements as follows:

Section 1. The proposition set forth below is hereby authorized to be submitted for the approval of the qualified voters at the annual budget vote and election to be conducted by voting machine on the 16th day of May, 2017, between the hours of 7:00 a.m. and 9:00 p.m., prevailing time, in the High School Auxiliary Gym, in said School District.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual budget vote and election the following regarding said proposition: NOTICE IS HEREBY FURTHER GIVEN that at said annual budget vote and election the following proposition will be submitted:

School Bus & Equipment Purchase

Shall the Board of Education of the Averill Park Central School District, be authorized (a) to purchase eight (8) school buses at a cost not to exceed \$767,620, and one (1), pickup truck/plow truck at a cost not to exceed \$31,258; (b) expend such sums for such purposes; (c) levy the tax necessary therefore, to be levied and collected in such amounts as may be determined by the Board of Education taking into account state aid and trade-in or resale value of existing equipment received; and (d) in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$798,878, and to levy a tax to pay the interest on such obligations when due?

SCHOOL BUS AND EQUIPMENT PURCHASE RESOLUTION APPROVED

On a motion by Ms. Zweig, seconded by Mr. Foster, resolved that the Board of Education of the Averill Park Central School District, be authorized (a) to purchase eight (8) school buses at a cost not to exceed \$767,620, and one (1), pickup truck/plow truck at a cost not to exceed \$31,258; (b) expend such sums for such purposes; (c) levy the tax necessary therefore, to be levied and collected in such amounts as may be determined by the Board of Education taking into account state aid and trade-in or resale value of existing equipment received; and (d) in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$798,878, and to levy a tax to pay the interest on such obligations when due?

YES: 6

NO: 0

MOTION CARRIED

V. Presentation

1. Review of Draft Budget, Revenues and Tax Levy/Tax Cap

VI. Board Member Reports

VIII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately. *(ONE SPEAKER FORM RECEIVED)*

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

VIII. Adjourn Meeting

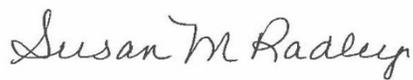
MEETING ADJOURNED

On a motion by Mr. Keller, seconded by Mr. Foster, to adjourn meeting at 7:58 p.m.

YES: 6

NO: 0

MOTION CARRIED



Susan M. Radley, District Clerk

Board Approved: 04/10/17