



Minutes of the Board of Education
Averill Park High School

September 11, 2017
Presiding: Dr. Schaefer

Members Present: Steven Keller
Ann Morone
Caren Rosch
Peter Schaefer
Jessica Zweig

Members Absent: Chris Foster
Jennie Glasser

Others Present: Superintendent of Schools: Dr. James R. Franchini
Assistant Superintendent: Sharon Lawrence
Assistant Superintendent for Business: Michael Ouimet
Community members

A meeting of the Board of Education was held at the Averill Park High School on Monday, September 11, 2017.

- I. Welcome and Pledge of Allegiance Dr. Schaefer
- II. Superintendent's Report
- Audit Report
 - Written Report
 - Strategic Plan – Enrollment
- III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
(NO SPEAKER FORMS RECEIVED)
- IV. Consent agenda - moved to approve the consent agenda as listed A-F CONSENT AGENDA
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
- A. RESOLVED, to approve the Board of Education meeting minutes of August 21, 2017.
- B. Financial Recommendations FINANCIAL RECOMMENDATIONS
1. RESOLVED, to approve to accept the Claims Audit Report for August 2017.
 2. RESOLVED, to approve the revision to the STEM Senior Award given by the Averill Park Education Foundation (APEF), effective for the 2017-2018 school year. The APEF would like to increase the two (2) APEF STEM scholarships from \$250 to \$500 each.
 3. RESOLVED, to approve to establish a new Senior Award at Averill Park High School to be effective for the 2017-2018 school year. The APEF Trustees Award will be presented to a

graduating senior in honor of former APEF Trustees: Ralph LaMontagna, Susan Powers, Kathy Caruso, Laura Mazzara, Ann Kolakowski, Tonya Mullen and Maureen Cetrino. These people dedicated countless hours to the Foundation and helped shape the APEF goals and encouraged its growth. This need based scholarship will be awarded to one graduating senior who demonstrates the qualities of these wonderful people: commitment to community, kindness, dedication and a positive attitude in the face of challenges. This award will be in the amount of \$500.

4. RESOLVED, to approve to accept a donation from the Averill Park Education Foundation in the amount of \$17,380 for the purpose of funding 2 Apple TV's, 20 I-pads with cases and stylus, Google Expedition Kits and Matel View and increase the General Fund budget (A2110450100000) by this amount.
5. RESOLVED, to approve the Special Education Agreement with Berlin Central School District for one student attending Averill Park Central School District Summer School Program, as per the attached.
6. RESOLVED, to approve the agreement with Vanderheyden, Inc., in the amount of \$38,201 for one student attending the program for the 2017-18 school year.
7. RESOLVED, to approve the agreement with Achievements, PLLC to provide services for one student attending the program, per the attached.
8. RESOLVED, to approve the contract between Averill Park Central School District and S. Kate Howe at a rate of \$52 per hour to provided services for the 2017-18 school year.
9. RESOLVED, to approve the contract with Rensselaer County Preschool for tuition, Special Education Itinerant Teacher Services and evaluations, as per the attached.
10. RESOLVED, to approve the municipal cooperation agreement for services to recondition interscholastic athletic football equipment, as per the attached.
11. RESOLVED, that upon recommendation of the Superintendent, the Board of Education accepts the independent audit report for the 2016-2017 fiscal year, completed by Marvin & Company, PC.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve to accept the resignation of Kazimiera Hughes as school bus driver, effective August 22, 2017.
2. RESOLVED, to approve to accept the resignation of Kellee Fiacco as school bus driver, effective September 5, 2017.
3. RESOLVED, to approve to rescind the appointment of Kelly Marrufo as Pep Band Supervisor effective August 28, 2017.
4. RESOLVED, to approve the appointment of David Hansen to a four (4) year probationary appointment as a teacher of technology in the Technology tenure area, commencing on October 2, 2017 and ending October 1, 2021. The appointment should be Step 13, Masters +60 Schedule. (Position vacant through the resignation of Courtney Hynes.)

5. RESOLVED, to approve the appointment of Jessica Malone as a teaching assistant for English Language Learners effective September 14, 2017 through June 30, 2018. The appointment should be Step 1, Teaching Assistants' Schedule.
6. RESOLVED, to approve the following extracurricular advisorships for Algonquin Middle School for the 2017-2018 school year as per the Collective Bargaining Agreement:
Level 2
 Robotics Club David Hansen
7. RESOLVED, to approve the following individuals as substitute teachers for the 2017-2018 school year: Jody Beebie, Kate Wicks
8. RESOLVED, to approve a change in hours per day for the following school bus drivers, effective September 5, 2017:
 - Rita Carignan – from 5.75 to 5.5
 - Stephan Cedar – from 5 to 4.75
 - Frederick Corie – from 5.5 to 5.75
 - Susan Court – from 5.75 to 5.5
 - Robert Davis – from 4.25 to 5.5
 - Darlene Duffy – from 4.75 to 3.75
 - Robert Ernest – from 6 to 5.5
 - Kim Goodermote – from 5.5 to 4.25
 - Stephen Hans – from 5.75 to 5.25
 - Mary Heeran – from 4.75 to 4.25
 - Kenneth Keith – from 5.5 to 5
 - John Kwasnowski – from 5.25 to 5.5
 - Michael LaScala – from 5.75 to 5
 - Laura Martens – from 5 to 5.25
 - Gary Mieczkowski – from 4.75 to 4
 - William Momrow – from 6 to 5.75
 - Deborah Pierre – from 5.75 to 5.25
 - Patricia Shaver – from 6.25 to 6
 - James Smith – from 5.25 to 5
 - Kenneth Smith – from 4.75 to 4.5
 - Rhonda Smith – from 6.75 to 6.5
 - Sharon Spallane – from 5.75 to 5.25
 - Brooke Wagner – from 5.5 to 5.75
 - Stacy Walczak – from 5.5 to 5.5
 - Ruth Wedge – from 5 to 5.25
 - Dena Werger – from 5 to 4.5
 - William Whipple – from 5 to 5.25
9. RESOLVED, to approve a change in hours per day for the following school bus attendants:
 - Colleen Catlin – from 5 to 3.5
 - Dawn Daniels – from 5.25 to 4.75
 - Erika Endres – from 4.75 to 5
 - Geraldine Griswold – from 4.5 to 5.25
 - Sandra LaScala – from 5.5 to 4.75
 - Gertrude MacRoberts – from 5.75 to 5.25
 - Jennifer Marsceill – from 5.5 to 5

Brenda McFarland – from 5.25 to 5.5
Cathy O’Shea – from 5.75 to 5
Faith Rizzo – from 5.5 to 5.75
Carla Wagner – from 5.5 to 5.25
Linda Duncan – from 4 to 3.5

10. RESOLVED, to approve to correct the appointment of Monica Shupe as probationary account clerk from 7.5 to 8 hours per day, effective August 28, 2017.
11. RESOLVED, to approve a change in status for Stephen Hans as school bus driver from probationary to permanent, effective September 12, 2017.
12. RESOLVED, to approve the probationary appointment of Leslie Berner as food service helper for 5 hours per day, effective September 5, 2017.
13. RESOLVED, to approve the probationary appointment of Brittany Cleary as food service helper for 3.5 hours per day, effective September 5, 2017.
14. RESOLVED, to approve the probationary appointment of Stacey Walczak as teacher aide for 2.25 hours per day, effective September 5, 2017.
15. RESOLVED, to approve the probationary appointment of David McNeil as school bus driver for 5.25 hours per day on Step 3 of the CSEA salary schedule, effective September 5, 2017.
16. RESOLVED, to approve the probationary appointment of Joseph Cioffi as school bus driver for 5.25 hours per day, effective September 5, 2017.
17. RESOLVED, to approve the probationary appointment of Elvin Reed as school monitor for 7.5 hours per day, 10 months per year, effective September 5, 2017.
18. RESOLVED, to approve the probationary appointment of Samuel Weatherwax as custodial worker for 7.5 hours per day, 12 months per year, effective September 18, 2017.
19. RESOLVED, to approve to correct the appointment of Krista Locci as teacher aide for 6 hours per day from Step 4 to Step 3, effective September 5, 2017.
20. RESOLVED, to approve the following substitutes, contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:
Jessica Hotaling – custodial worker
Kazimiera Hughes – school bus driver
Darlene Duffy – teacher aide

- D. Special Education Recommendations SPECIAL EDUCATION RECOMMENDATIONS
RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meeting held on August 24 and 28, 2017. Approved Amendments – No Meeting ID# 301072, ID# 302318, ID# 302385, ID# 305584, ID# 304671 and ID# 302386 as per new State Education Guidelines. Approved to accept the withdrawal of CSE Referral ID# 301576 per Part200 regulations.

MUSIC TRIP TO BOSTON, MA APPROVED

- E. RESOLVED, to approve the proposed Music Field trip to Boston, MA for approximately 100 Averill Park High School Concert Band, Jazz Ensemble, Orchestra and Choral students to participate in a Music Festival from Friday, April 20 through Sunday, April 22, 2018.

LEAD EVALUATORS OF TEACHERS APPROVED

- F. WHEREAS, the Board of Education has been provided evidence that the following administrators have completed training which meets the requirements of 8 NYCRR Part 30-3.10 and the Averill Park Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore;

RESOLVED, that, upon recommendation of the Superintendent of Schools, Brian Bishop, John Bishop, Mark Bubniak, Cheryl Clark, Kathryn Dorgan, Joshua Gela, Laura Kyer, Christina Mein, Robert Messia and Michelle Tsao be certified as a Lead Evaluator of teachers.

On a motion by Ms. Zweig, seconded by Mr. Keller, to approve consent agenda items A-F.

YES: 4

NO: 1 (Rosch)

MOTION CARRIED

- V. Approve Dr. Peter A. Schaefer as 2017 Voting Delegate and Mr. Steven Keller as alternate, at the New York State School Boards Convention Annual Business Meeting in Lake Placid, NY on Saturday, October 14, 2017.

VOTING DELEGATE APPROVED

On a motion by Ms. Zweig, seconded by Mrs. Morone, to approve Dr. Peter A. Schaefer as 2017 Voting Delegate and Mr. Steven Keller as alternate, at the New York State School Boards Convention Annual Business Meeting in Lake Placid, NY on Saturday, October 14, 2017.

YES: 5

NO: 0

MOTION CARRIED

- VI. Presentation – Academic Performance

- VII. Policy Review

Policy 4531 – Field Trips and Excursions
Policy 4531-R Extended Trips for Students

- VIII. Board Member Reports

- IX. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker. (NO SPEAKER FORMS RECEIVED)

Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. The Superintendent of Schools or his/her designee will research the question and contact the individual who submitted the request. When possible, questions will be answered immediately.

Anyone wishing to ask questions is always encouraged to send their question to the Board of Education or Superintendent via our school website.

EXECUTIVE SESSION

On a motion by Mr. Keller, seconded by Mrs. Morone, to move to go into Executive Session at 8:23 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of counsel No. 239, Paragraph B to discuss the following checked items:

YES: 5

NO: 0

MOTION CARRIED

X. Executive Session

Recommended an executive session to discuss:

_____ proposed, pending or current litigation;

_____ collective negotiations under the Taylor Law;

_____ the medical, financial, credit or employment history of a particular person or corporation;

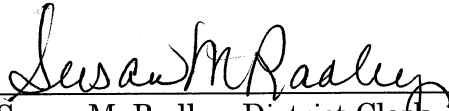
_____ matters leading to the appointment, employment discipline, suspension, dismissal or removal of a particular person or corporation;

_____ the proposed acquisition, sale or lease of real property;

X other [specify] safety concern

XI. Adjourn Meeting

Meeting adjourned at 8:45 p.m.



Susan M. Radley, District Clerk

Board Approved: 09/25/17