
INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANCHINI, SUPERINTENDENT
FROM: MICHAEL OUIMET
SUBJECT: DONATION
DATE: JUNE 4, 2018
CC: BOARD OF EDUCATION

Ms. Eleanor Goldsmith has generously donated a Yamaha YAS-23 alto saxophone valued at \$850.00 to be used by the High School Music Department.

I recommend the District accept this donation and publicly thank Ms. Goldsmith for her contribution. Please place this recommendation on the June 11, 2018 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.