



June 22, 2018

Michael Ouimet
Office of the Assistant Superintendent for Business
Averill Park Central School District
146 Gettle Road
Averill Park, NY 12085

Phone: (518)518 674 7066 VIA FIRST CLASS MAIL

**Re: Proposal – Medical Director/School Physician
Averill Park Central School District
Access Compliance Proposal Number AC18.0045.0622AV**

Access Compliance is pleased to present Averill Park Central School District with this proposal to provide the school district with a Medical Director, and any physicals or medical ancillary services needed. Below is our anticipated scope of work, fee schedule, and business terms.

SCOPE OF WORK & FEE SCHEDULE

Access Compliance to perform the following tasks:

- Medical Director for the School District: Dr. Warren Silverman

\$10,200.00 per year July 13, 2018 – June 30, 2019(10 months)

\$10,200.00 per year July 1, 2019 - June 30, 2020

\$10,200.00 per year July 1, 2020 - June 30, 2021

Payable on an annual basis each year 60 days prior to annual date.

<i>Technical guidance for the Nursing Staff</i>	<i>Reviewing/Signing of Standing Orders</i>
<i>Scripts or vaccinations orders</i>	<i>Interpretation of set regulations</i>
<i>Monthly Meeting upon request</i>	<i>Basic Consultation Request</i>

(Does not INCLUDE AED MEDICAL OVERVIEW, that would be under separate contract)

- Medical Consultation/Evaluation with Dr. Silverman: \$ 750.00/hour
- Medical Consultation/Evaluation with Access Compliance Professionals: \$ 500.00/hour
- Student Examinations onsite at the school (Basic examination hearing & vision not included)
Minimum of 15 done within a two hour period: \$ 65.00 per examination / \$125.00 travel
- Student Examinations at the Access Compliance Office in Latham: \$65.00 per examination (Maturity Determinations \$25.00 in addition to examination)
- Bus Driver or Cafeteria Examinations: \$ 125.00 per examination
- Drug Testing: \$ 90.00 per test

These services will be billed out on a monthly basis. Payments shall be made within 30 days of receipt of invoice.

PROJECT SCHEDULE

For the following years: 2018, 2019, 2020 and 2021, July 1st through June 30th of each year.
First year starts July 13, 2018 thirty-six month contract.

These rates will remain in effect for one month from the date of this proposal.

If awarded the contract please sign and return one copy of the Master Service Agreement (MSA) that is attached. Contracted services will not be available until we have received the signed MSA. Once the signed agreement has been received, Averill Park central School District will be entered updated in our client database for 2018-2021.

Access COMPLIANCE appreciates the opportunity to provide the Medical Director to Averill Park Central School District. If you have any questions regarding our proposal or pricing, please contact us at (518)782-2222. Thank you again for your time and consideration of Access Compliance.

Respectfully,
ACCESS COMPLIANCE



Brenda K. Wiederkehr, CSC
Access Compliance, LLC *Woman Owned/Veteran Owned*
776A Watervliet-Shaker Road, Latham, New York 12110
518 782 2222 office/518 852 2029 cell/518 218 9245 fax
www.accesscompliance.net

Attachment

ACCESS COMPLIANCE ~ CLIENT MASTER SERVICES AGREEMENT
School Physician's Contract Medical Director

THIS AGREEMENT made the ____ day of 2018, by and between the **Averill Park Central School District**, the District Office is located at 146 Gettle Road Averill Park, NY 12018 ("District") and **ACCESS COMPLIANCE**, ("ACCESS COMPLIANCE") located at 776A Watervliet Shaker Road, Latham, New York 12110,

ACCESS COMPLIANCE covenants and agrees with the District:

1. To provide the services set forth herein:
Medical Director for the Averill Park Central School District - Dr. Warren Silverman
\$10,200.00 per year July 13, 2018 - June 30, 2019
\$10,200.00 per year July 1, 2017 - June 30, 2018
\$10,200.00 per year July 1, 2018 - June 30, 2019
Payable on an annual basis each year 60 days prior to annual date.
Technical guidance for the Nursing Staff, Reviewing/Signing of Standing Orders Scripts or vaccinations orders, Interpretation of set regulations, Monthly Meeting upon request, Basic Consultation Request (Does not INCLUDE AED MEDICAL OVERVIEW, that would be under separate contract)

Medical Consultation/Evaluation with Dr. Silverman: \$ 750.00/hour
Medical Consultation/Evaluation with Access Compliance Professionals: \$ 500.00/hour
Student Examinations onsite at the school (Basic examination hearing & vision not included)
Minimum of 15 done within a two hour period: \$ 65.00 per examination / \$125.00 travel
Student Examinations at the Access Compliance Office in Latham: \$65.00 per examination
Bus Driver or Cafeteria Examinations: \$125.00 per examination
Drug Testing: \$ 90.00 per test

2. Access Compliance at its sole cost and expense shall maintain:
Commercial General Liability Insurance
\$1,000,000 per occurrence/ \$2,000,000 aggregated.
Workers' Compensation and NYS Disability
Professional Errors and Omissions Insurance
Occurrence-basis professional liability insurance against Professional liability claims, in the minimum amounts of \$1,000,000 per occurrence and \$3,000,000 in the aggregate.
Excess Insurance N/A
Access Compliance agrees to provide the District with a certificate of insurance evidencing such coverage upon the execution of this agreement.

3. This agreement shall be governed and construed under the laws of the State of New York.

4. Access Compliance agrees to treat this Agreement, patient information and all other material as confidential and agrees not to disclose any information unless such disclosure is authorized in writing by the District.

5. This Agreement may be terminated at any time by mutual agreement in writing between the District and Access COMPLIANCE. In addition, this Agreement may be terminated in the complete discretion of either party upon sixty (30) days written notice by Access COMPLIANCE, or upon thirty (30) days written notice by the District. Upon such termination the District will be obligated to pay only for those months in which services were provided pursuant to this Agreement.

6. Access Compliance, by and through Dr. Silverman, covenants and agrees to perform all of the aforementioned services and shall receive as the payment the sum of \$10,200.00, as Medical Director per year. Payment will be made annually on the 1st of May of the year prior for service to ACCESS COMPLIANCE. First year would be paid net 30 days of the signed agreement. Other services requested by the District will be paid at the agreed upon rate(s) and payment will be made net 30 days.

7. This agreement shall be effective from the date first set forth above until _____. For the following years: 2018, 2019, 2020, 2021 July 1st through June 30th of each year. (First year starts July 13, 2018).

8. These rates will remain in effect for one month from the date of this proposal. Please sign and return one copy of the Master Service Agreement (MSA) that is attached. Contracted services will not be available until we have received the signed MSA. Once the signed agreement has been received, Averill Park Central School District will be updated into our client database for 2018, 2019, 2020, 2021.

IN WITNESS WHEREOF, the parties to these presents have hereunto set their hands the day and year above written.

ACCESS COMPLIANCE

BY: _____

PRINTED NAME: Brenda Kay Wiederkehr, CSC

DATE: _____

CLIENT: Averill Park Central School District

BY: _____

PRINTED NAME: Michael Ouimet

TITLE: Assistant Superintendent for Business

DATE: _____

MSA AC18.0045.0622 Medical Director/School Physician

***Access COMPLIANCE ~ 776A Watervliet Shaker Road ~ Latham, NY 12110
518 782 2222 / 518 218 9245 Fax www.accesscompliance.net
Access Compliance a Veteran Owned Business it is a New York State Woman Owned Business
Enterprise, File ID #53310, as well as a National Women's Business Enterprise, File ID
WBENC #2005232673.***

