



Minutes of the Board of Education
Averill Park High School

July 23, 2018
Presiding: Mrs. Glasser

Members Present: Chris Foster
Jennie Glasser
Steven Keller
Ann Morone
Caren Rosch

Members Absent: Peter Schaefer
Jessica Zweig

Others Present: Superintendent of Schools: Dr. James R. Franchini
Assistant Superintendent: Sharon Lawrence
Assistant Superintendent for Business: Michael Ouimet
Community members

A meeting of the Board of Education was held at the Averill Park High School on July 23, 2018.

- I. Welcome and Pledge of Allegiance Mrs. Glasser
- II. Superintendent's Report
- III. Public comment limited to topics on this evenings' agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.
(ONE SPEAKER FORM RECEIVED)
- IV. Consent agenda - moved to approve the consent agenda as listed A-D CONSENT AGENDA
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
 - A. RESOLVED, to approve the Reorganization meeting minutes and Board of Education meeting minutes of July 10, 2018.
 - B. Financial Recommendations FINANCIAL RECOMMENDATIONS
 1. RESOLVED, to approve to accept the Claims Audit report for June 2018.
 2. RESOLVED, to approve to accept the Treasurer's reports for May and June 2018.
 3. RESOLVED, to approve to accept the Budget Status report for June 2018.
 4. RESOLVED, to approve to accept the Revenue Status report for June 2018.

5. RESOLVED, to approve budget transfers for 2017-18 and 2018-19 as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
6. RESOLVED, to approve the contract with Four Winds Saratoga to provide tutorial services, as per the attached agreement.
7. RESOLVED, to approve the 2017-18 Health and Welfare contract with East Greenbush Central School District in the amount of \$14,190.07 for 17 students attending non-public schools.
8. RESOLVED, to approve donations from the Averill Park Education Foundation in the total amount of \$10,394 for the purpose of purchasing seating and riser for the Music Department at Miller Hill Sand Lake Elementary School and a TI-Innovator with Launch Pad Board for use at the high school Math Department and increase the General Fund budget (A2110450100000) by this amount.
9. RESOLVED, to approve the contract between Averill Park Central School District and Access Compliance to provide school physician services, per the attached contract.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

1. RESOLVED, to approve to accept the resignation of Gerard O'Shea as Boys' Modified Soccer Head Coach, effective July 12, 2018.
2. RESOLVED, to approve to accept the resignation of Nathanael Brown as custodial worker, effective June 29, 2018.
3. RESOLVED, to approve the following appointment and stipend per the attached schedule: School District Physician - Dr. Warren Silverman
4. RESOLVED, to approve the appointment of Heather Wood to a three (3) year probationary appointment as a teacher of Special Education in the Special Education tenure area, commencing on September 1, 2018 and ending August 31, 2021. Ms. Wood holds a professional certification as Students With Disabilities (Grades 1-6) (certificate #1068778161). The appointment should be Step 6, Masters Schedule plus 14 graduate credits. (Position vacant through the retirement of Nadine Cunningham.)
5. RESOLVED, to approve the appointment of Molly Outhouse to a four (4) year probationary appointment as a teacher of Special Education in the Special Education tenure area, commencing on September 1, 2018 and ending August 31, 2022. Ms. Outhouse holds a conditional initial certification as Students With Disabilities (Grades 1-6) (certificate #1219599181). The appointment should be Step 2, Masters Schedule. (Position vacant through the resignation of Rachel O'Connor.)
6. RESOLVED, to approve the appointment of Mollie Eads to a one (1) year probationary appointment as a Certified Occupational Therapy Assistant commencing on September 1, 2018 and ending August 31, 2019. Ms. Eads holds a registration certificate as a Certified Occupational Therapy Assistant (certificate #9611125). The appointment should be Step 3, Health Professionals' Schedule. (Position vacant through the retirement of Betty Brewer.)
7. RESOLVED, to approve the appointment of Shannon Burns as an extended term substitute Special Education teacher effective September 1, 2018 through June 30, 2019. The

appointment should be Step 1, Masters Schedule. (Position vacant through the unpaid leave of absence of Victoria Hilt.)

8. RESOLVED, to approve to correct the appointment of Laura Martin as Occupational Therapist for the Extended School Year (ESY) Summer Program from approximately 9 hours per week over a 3 day period to approximately 20 hours per week, effective July 2, 2018 through August 10, 2018 compensated as per contract.
9. RESOLVED, to approve to correct the appointment of Debra Dewey as Physical Therapist for the Extended School Year (ESY) Summer Program from approximately 6 hours per week over a 2 day period to 15 hours per week, effective July 2, 2018 through August 10, 2018 compensated as per contract.
10. RESOLVED, to approve the probationary appointment of Jack Slaver as mechanic assistant for 8 hours per day, 12 months per year on step 5 of the CSEA salary schedule, effective July 23, 2018
11. RESOLVED, to approve the probationary appointment of Johanna Heffner as custodial worker for 7.5 hours per day 12 months per year on Step 3 of the CSEA salary schedule, effective July 23, 2018.
12. RESOLVED, to approve the following substitutes, contingent upon Section 87 Commissioner of Education regulation on fingerprint clearance:
Ryan Ouimet – substitute head groundskeeper (effective 07/06/18)

- D. Special Education Recommendations SPECIAL EDUCATION RECOMMENDATIONS
RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meetings held on July 5 and 10, 2018; and the recommendations made by the Committee on Pre-School Special Education at their meetings held on June 14 and 19, 2018. Approved amendments – No Meeting ID#301741 and ID#309105.

On a motion by Mrs. Morone, seconded by Mrs Glasser, to approve consent agenda items A-D.

YES: 4

NO: 1 (MRS. ROSCH)

MOTION CARRIED

2018-19 NON-INSTRUCTION PERSONNEL SUBSTITUTE RATES APPROVED

- V. Approve the 2018-19 non-instructional personnel substitute rates, as per the attached.

On a motion by Mrs. Glasser, seconded by Mrs. Morone, to approve the 2018-19 non-instructional personnel substitute rates, as per the attached.

YES: 5

NO: 0

MOTION CARRIED

MOA BETWEEN CSEA AND APCSD APPROVED

- VI. Approve the Memorandum of Agreement between The Civil Service Employees Association and The Averill Park Central School District for a union member to address an error in pay schedule change, as per the attached.

On a motion by Mr. Keller, seconded by Mrs. Morone, to approve the Memorandum of Agreement between The Civil Service Employees Association and The Averill Park Central School District for a union member to address an error in pay schedule change, as per the attached.

YES: 5

NO: 0

MOTION CARRIED

VII. Resolution: RETIREMENT CONTRIBUTION RESERVE FUND RESOLUTION

On a motion by Mrs. Glasser, seconded by Mrs. Morone, the Board of Education of the Averill Park Central School District ("Board") created a Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-r; and,

WHEREAS, the Board has determined the need to fund the Retirement Contribution Reserve Fund to pay certain portions of the amount payable to the New York State and Local Employees' Retirement System; and,

WHEREAS, the Board created a Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-r on January 11, 2011.

IT IS HEREBY RESOLVED:

1. The Board of Education authorizes the transfer of \$505,054 from the General Fund unassigned fund balance as of June 30, 2018, to the Retirement Contribution Reserve Fund.
2. The Assistant Superintendent for Business is hereby authorized to take any necessary steps or execute any necessary documents to effect the above actions on behalf of the Board and School District.

This resolution is effective immediately.

YES: 4

NO: 1 (MRS. ROSCH)

MOTION CARRIED

VIII. Resolution: EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND

On a motion by Mr. Keller, seconded by Mrs. Glasser, the Board of Education of the Averill Park Central School District ("Board") created an Employee Benefit Accrued Liability Reserve Fund pursuant to General Municipal Law Section 6-p; and,

WHEREAS, the Board has determined the need to fund the Employee Benefit Accrued Liability Reserve Fund to fund all or part of the payments made for expenditures including:

- (a) The cash payment of the monetary value of accumulated or accrued and unused sick leave, holiday leave, vacation leave, time allowance granted in lieu of overtime compensation and other forms of payment for accrued leave time and benefits due to a municipal employee upon termination of municipal employment and separation from service "as required by ordinance, local law, collective bargaining agreement or Section six of the civil service law" fund certain portions of the amount payable to the New York State and Local Employees' Retirement System; and,
- (b) The reasonable costs of the administration of the reserve fund
- (c) Expert or professional services rendered in connection with the investigation, adjustment or settlement of claims, actions or judgments relating to claims for accrued employee benefits; and

WHEREAS, the Board continues to use the "Vesting" method for determining the accrued liability for compensated absences as prescribed by the Governmental Accounting Standards Board, Statement 16; and

WHEREAS, the Board continues to deem APTA members vested upon the member's completion of 15 years of service with the District for the purpose of calculating the liability for compensated absences accounted for in the Employee Benefit Accrued Liability Reserve Fund, and

WHEREAS, the Board has determined that the total liability for compensated absences has increased by \$156,914.32 to \$1,792,354.20 from the current balance of \$1,635,439.88; and

WHEREAS, the Board created an Employee Benefit Accrued Liability Reserve Fund pursuant to General Municipal Law Section 6-p on June 26, 2007.

IT IS HEREBY RESOLVED:

1. The Board of Education authorizes the transfer of \$156,914.32 from the General Fund unassigned fund balance as of June 30, 2018, to the Employee Benefit Accrued Liability Reserve Fund.
2. The Assistant Superintendent for Business is hereby authorized to take any necessary steps or execute any necessary documents to effect the above actions on behalf of the Board and School District.

This resolution is effective immediately.

YES: 4

NO: 1 (MRS. ROSCH)

MOTION CARRIED

- IX. Approval of a merger of the North Colonie Central School District and South Colonie Central School District Shaker/Colonie Varsity Hockey Team into a new Varsity Hockey Team to include the following school districts: North Colonie Central School District, South Colonie Central School District, East Greenbush Central School District, Averill Park Central School District and Brunswick Central School District, and authorization for the Superintendent of Schools to execute an Intermunicipal Agreement with participating districts.

HOCKEY MERGER APPROVED

On a motion by Mr. Keller, seconded by Mrs. Morone, approved the merger of the North Colonie Central School District and South Colonie Central School District Shaker/Colonie Varsity Hockey Team into a new Varsity Hockey Team to include the following school districts: North Colonie Central School District, South Colonie Central School District, East Greenbush Central School District, Averill Park Central School District and Brunswick Central School District, and authorization for the Superintendent of Schools to execute an Intermunicipal Agreement with participating districts.

YES: 5

NO: 0

MOTION CARRIED

- X. Policy Review
Meal Charge and Prohibition Against Meal Shaming Policy 8515 – Second Reading

POLICY 8515 APPROVED

On a motion by Mrs. Morone, seconded by Mrs. Glasser, to approve Policy 8515 Meal Charge and Prohibition Against Meal Shaming.

YES: 5

NO: 0

MOTION CARRIED

On a motion by Mrs. Glasser, seconded by Mrs. Morone, to waive the third reading of Policy 8515 Meal Charge and Prohibition Against Meal Shaming.

YES: 5

NO: 0

MOTION CARRIED

- XI. Board Member Reports

- XII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Questions were generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Visitors wishing to ask questions are asked to complete the bottom portion of the request form and submit it to the Clerk. Comments and questions are limited to three minutes per speaker.

EXECUTIVE SESSION

On a motion by Mrs. Morone, seconded by Mrs. Glasser, to move to go into Executive Session at 7:29 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of counsel No. 239, Paragraph B to discuss the following checked item.

YES: 5

NO: 0

MOTION CARRIED

Mrs. Glasser left at 7:30 p.m.

XIII. Executive Session

Recommended an executive session to discuss:

_____ proposed, pending or current litigation;

_____ collective negotiations under the Taylor Law;

_____ the medical, financial, credit or employment history of a particular person or corporation;

matters leading to the appointment, employment discipline, suspension, dismissal or removal of a particular person or corporation;

_____ the proposed acquisition, sale or lease of real property;

_____ other [specify] _____

On a motion by Mr. Keller, seconded by Mrs. Morone, to return to regular session at 8:06 p.m.

YES: 4

NO: 0

MOTION CARRIED

XIV. Adjourn Meeting

MEETING ADJOURNED

On a motion by Mrs. Morone, seconded by Mr. Keller, to adjourn meeting at 8:07 p.m.

YES: 4

NO: 0

MOTION CARRIED



Michael Ouimet, Assistant District Clerk

Board Approved: 08/20/18