

**Claims Audit Report
July 2018**

Warrant	Date	No of Claims	Total Amount	Account	
9H	7/5/18	1	\$4,500.00	capital	
1H	7/31/18	1	\$694,051.68	capital	
1A	7/10/18	9	\$990,477.00	general	
3A	7/24/18	136	\$429,979.77	general	voided check #99678;#99763 wrong amount
					voided check#99892 incorrect vendor
					voided check#99836; #99955;#99956 during printing
C25	7/5/18	31	\$1,495.56	cafeteria	
1C	7/20/18	2	\$418.00	cafeteria	
1F	7/13/18	3	\$2,568.15	federal	
1TA(PR)	7/13/18	7	\$309,645.18	trust&agency	
2TA(PR)	7/31/18	9	\$272,251.08	trust&agency	

Submitted by: Karee Mancino 8/1/18

AVERILL PARK CENTRAL SCHOOL DISTRICT

Checklist for Audit of Claims

Date: 8/1/18

Warrant Numbers: 9 warrants

Check Numbers: 199 checks ~~10~~

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

- 1. Mathematical accuracy (extensions, additions and calculations of discounts)
- 2. No duplicate payments of previously paid invoices/claims
- 3. Voucher claims check against original purchase orders
- 4. Voucher claims are properly itemized and do not exceed authorized rates for travel, mileage, meals, officials rates, etc.
- 5. Receipts for goods or services are attached to claims
- 6. Late charges and discounts have been deducted from voucher claims
- 7. Sales tax has been deducted and not approved for payment
- 8. All 1099 vendors have Social Security or Tax ID Nos. on file
- 9. No prepayments have been made except with prior approval
- 10. Invoices match bid prices, if applicable

Exceptions/Comments:

Pre-audit completed: _____
Accounts Payable Clerk

Certified: Kare Mancini 8/1/18
Claims Auditor