
INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANCHINI, SUPERINTENDENT
FROM: MICHAEL OUMET, ASSISTANT SUPERINTENDENT FOR BUSINESS
SUBJECT: CAPELLA DONATION & LICENSING ROYALTIES
DATE: SEPTEMBER 10, 2018
CC: BOARD OF EDUCATION

The Averill Park High School has received a donation from Capella University in the amount of \$25.00 and athletic licensing royalties in the amount of \$77.03. I recommend the District accept these funds and increase the General Fund budget by \$102.03, (A2110400200002 \$25, A2855450100000).

Please place this recommendation on the September 17, 2018 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.