

**Claims Audit Report
February 2019**

Warrant	Date	No of Claims	Total Amount	Account	
5H	2/20/19	1	\$5,700.00	capital	
32A	2/5/19	93	\$1,446,003.71	general	voided check#100876 already paid: voided check#101665 during printing
					voided check#101648;#101649;#101650;#101651 during printing
34A	2/20/19	114	\$211,493.31	general	voided check#99842 reissued
					voided check#101716; #101761 during printing
13C	2/12/19	12	\$16,612.29	cafeteria	voided check#16553 during printing
14C	2/25/19	10	\$10,106.83	cafeteria	voided check#16563 during printing
13F	2/28/19	9	\$3,623.67	federal	
17TA(PR)	2/7/19	13	\$1,252,780.65	trust&agency	
18TA(PR)	2/22/19	17	\$1,316,007.44	trust&agency	

Submitted by: Karee Mancuso 3/4/19

AVERILL PARK CENTRAL SCHOOL DISTRICT

Checklist for Audit of Claims

Date: 3/4/19

Warrant Number: 8 warrants

Check Numbers: 269 checks

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

- 1. Mathematical accuracy (extensions, additions and calculations of discounts)
- 2. No duplicate payments of previously paid invoices/claims
- 3. Voucher claims check against original purchase orders
- 4. Voucher claims are properly itemized and do not exceed authorized rates for travel, mileage, meals, officials rates, etc.
- 5. Receipts for goods or services are attached to claims
- 6. Late charges and discounts have been deducted from voucher claims
- 7. Sales tax has been deducted and not approved for payment
- 8. All 1099 vendors have Social Security or Tax ID Nos. on file
- 9. No prepayments have been made except with prior approval
- 10. Invoices match bid prices, if applicable

Exceptions/Comments:

Pre-audit completed: _____
Accounts Payable Clerk

Certified: Karee Mancuso 3/4/19
Claims Auditor