

**Claims Audit Report  
April 2019**

Warrant	Date	No of Claims	Total Amount	Account	
7H	4/29/19	1	\$2,790.00	capital	
40A	4/2/19	96	\$1,480,934.05	general	voided check #101414 competition cancelled
					voided check #102057;#102058;#102059;#102060 during printng
42A	4/17/19	161	\$233,059.10	general	voided check#102141;#102142;#102204 during printing
					voided check#102221 during printing
					voided check#100874 lost check
17C	4/8/19	12	\$12,818.98	cafeteria	voided check#16598 during printing
18C	4/29/19	10	\$18,812.13	cafeteria	voided check#16608 during printing
15F	4/12/19	6	\$18,279.38	federal	
21TA(PR)	4/5/19	14	\$1,274,397.30	trust&agency	
22TA(PR)	4/17/19	17	\$1,315,261.07	trust&agency	

Submitted by: Kare Mancino 5/1/19

**AVERILL PARK CENTRAL SCHOOL DISTRICT**

**Checklist for Audit of Claims**

Date: 5/1/19

Warrant Number: 8 warrants

Check Numbers: 317 checks ~~X6~~

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

- \_\_\_\_\_ 1. Mathematical accuracy (extensions, additions and calculations of discounts)
- \_\_\_\_\_ 2. No duplicate payments of previously paid invoices/claims
- \_\_\_\_\_ 3. Voucher claims check against original purchase orders
- \_\_\_\_\_ 4. Voucher claims are properly itemized and do not exceed authorized rates for travel, mileage, meals, officials rates, etc.
- \_\_\_\_\_ 5. Receipts for goods or services are attached to claims
- \_\_\_\_\_ 6. Late charges and discounts have been deducted from voucher claims
- \_\_\_\_\_ 7. Sales tax has been deducted and not approved for payment
- \_\_\_\_\_ 8. All 1099 vendors have Social Security or Tax ID Nos. on file
- \_\_\_\_\_ 9. No prepayments have been made except with prior approval
- \_\_\_\_\_ 10. Invoices match bid prices, if applicable

Exceptions/Comments:

\_\_\_\_\_  
\_\_\_\_\_

Pre-audit completed: \_\_\_\_\_  
Accounts Payable Clerk

Certified: Kare Spencer 5/1/19  
Claims Auditor