
INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANCHINI, SUPERINTENDENT
FROM: MICHAEL OUMET
SUBJECT: DONATION
DATE: SEPTEMBER 4, 2019
CC: BOARD OF EDUCATION

The Averill Park Teachers' Association has generously donated \$2,000 toward the cost of the District's purchase of #Every Student Every Day t-shirts for staff district-wide to personalize, emphasize and celebrate the District's commitment to our students.

I recommend the District accept this donation, increase account code (A1240450100000 \$2,000) and publicly thank the APTA for their contribution and for their ongoing support of our school community.

Please place this recommendation on the September 16, 2019 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.