
INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANACHINI, SUPERINTENDENT
FROM: MICHAEL OUMET, ASSISTANT SUPERINTENDENT FOR BUSINESS
SUBJECT: GRANTS
DATE: OCTOBER 15, 2019
CC: BOARD OF EDUCATION

The Dr. Panzanaro has secured an American Chemical Society grant in the amount of \$1,500 for use by the High School Science Department.

I recommend the District accept this donation, increase the General Fund budget by \$1,500 (A2110450102302) and publicly recognize Dr. Panzanaro for his work obtaining this grant.

Please place this recommendation on the October 21, 2019 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.