



Minutes of the Board of Education  
Averill Park High School

December 16, 2019  
Presiding: Jessica Zweig

Members Present: Chris Foster  
Jennie Glasser  
Samantha Hicks  
Meghan McGarry  
Ann Morone  
Peter Schaefer  
Jessica Zweig  
Hannah Ryan, Student Ex-Officio Member

Members Absent: Delaney Burton, Student Ex-Officio Member

Others Present: Superintendent of Schools: Dr. James R. Franchini  
Assistant Superintendent: Matt Hladun  
Assistant Superintendent for Business: Michael Ouimet  
Director of Personnel Development: Kimberly Nugent  
Community members

A meeting of the Board of Education was held at 6:30 p.m. on December 16, 2019 at the Averill Park High School.

- I. Welcome and Pledge of Allegiance Ms. Zweig, President
  
- II. Superintendent's Report
  - News and Updates
  - Celebration of Success
  - Algonquin Middle School Learning Team
  
- III. Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.  
  
Public comment limited to topics on this evening's agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker.
  
- IV. Consent agenda - moved to approve the consent agenda as listed A-D  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
  - A. RESOLVED, to approve to accept the Board of Education minutes of November 18, 2019.
  
  - B. Financial Recommendations FINANCIAL RECOMMENDATIONS
    - 1. RESOLVED, to approve to accept the Treasurer's reports for October and November 2019.
    - 2. RESOLVED, to approve to accept the Claims Audit report for November 2019.

3. RESOLVED, to approve to accept the Revenue Status report for December 2019.
4. RESOLVED, to approve to accept the Budget Status report for December 2019.
5. RESOLVED, to approve to accept student field trip fees in the amount of \$190 and increase the General Fund budget (A211040020002) by this amount.
6. RESOLVED, to approve to accept a donation in the amount of \$7,133 from the WAPH Club to support various High School events and increase the General Fund budget (A2110400200002) by this amount.
7. RESOLVED, to approve to accept a donation in the amount of \$7,497 from the Averill Park Education Foundation for the purpose helping fund Chris Herran, Motivational & Substance Abuse Awareness Speaker and District-wide Elementary, Electronic Building Blocks and increase the General Fund budget (A2110450100000) by this amount.
8. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
9. RESOLVED, to approve the contract between Averill Park Central School District and Joanne Kennedy, Orientation & Mobility Services Provider, per the attached.
10. RESOLVED, to approve the contract between Averill Park Central School District and Amy Picce, Orientation and Mobility Services Provider, per the attached.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

**Instructional Appointment: Tenure Recommendation**

Name	Tenure Area	Effective Date
Gela, Joshua	School District Administrator	01/13/20
McKenna, Sally	Elementary Education	01/09/20

**Non-Instructional Appointment: Probationary**

Name	Position	Location/Assignment	Effective Dates	Salary
Deegan, Heather	Teacher Aide (3 hour MH-new position)	Miller Hill	11/25/19-11/24/20	CSEA Agreement Step 3
Kerwin, Wendy	Monitor (1 hour AMS retirement of G. Bradley)	Algonquin	01/6/20-01/05/21	CSEA Agreement Step 3
O'Shea, Caitlin	Teacher Aide (6.5 hours AMS Retirement of G. Bradley)	Algonquin	01/06/20	CSEA Agreement Step 3
Phelan, Lindsey	Food Service Helper (5.5 hours replace J. Behan (went to WSL 6 hr)	Algonquin	01/06/20	CSEA Agreement Step 3

Sanchez, Elizabeth	Teacher Aide (3.5 hours Dona Ries move to MH)	Poestenkill	12/09/19	CSEA Agreement Step 3
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**Non-Instructional: Approved Non-Instructional Change in Hours**

Name	Position	Location/Assignment	Effective Date
Connors-Bergmann, Jodi	Teacher Aide	2 to 2.25 hours	12/02/19
Court, Susan	Bus Driver	5.75 to 6 hours	12/02/19

**Non-Instructional: Resignation**

Name	Position	Effective Dates
Hemeon, Matthew	Custodial Worker	11/27/19
Roberts, Dylan	Automotive Mechanic	12/13/19

**Non-Instructional: Resignation for Retirement Purposes**

Name	Position	Effective Dates
Smith, Rhonda	Bus Driver	02/28/20

**Non-Instructional: Unpaid Leave of Absence**

Name	Position	Effective Dates
Cluett, Kelly	Teacher Aide	11/19/19-01/03/20
Wedge, Ruth	Bus Driver	03/16/20-04/10/20

**Non-Instructional: Approved Non-Instructional Change in Hours**

Name	Position	Effective Dates
Behan, Jenet	Food Service Helper 5.5 to 6 hours	01/06/20
Engwer, Dawn	Food Service Helper 6.75 to 4.5 hours	12/02/19
Mangene, Erin	Food Service Helper 5 to 6.5 hours	12/02/19

**Appointment: Approved Instructional Substitutes**

Name	Assignment	Effective Date
Acker, James	Teacher	12/05/19
Davern, Kirstin	Teacher	12/17/19
Mouzakes, Richard	Teacher	12/17/19

Murray, Shelley	Teacher Assistant	11/26/19
Pitcher, Audrey	Teacher	12/17/19

**Appointment: Approved Non-Instructional Substitutes**

Name	Assignment	Effective Date
Cummings, Michele	Teacher Aide	12/17/19
Deegan, Heather	Teacher Aide	11/25/19
Face, Charles	Custodial Worker	12/17/19
Smith, Rhonda	Bus Driver, Bus Attendant	03/03/20

- D. Special Education Recommendations SPECIAL EDUCATION RECOMMENDATIONS  
 RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meetings held on November 13, 14, 15, 18, 20, December 4, 6, 2019 and the Committee on Pre-School Special Education at their meetings held on November 20, 25, 2019. Approve amendment – No meeting ID# 305914, ID#304116, ID#3112600 as per new State Education Guidelines. Approve to accept the withdrawals of CPSE Referral ID#311230 per Part200 regulations.

On a motion by Mrs. McGarry, seconded by Dr. Schaefer, to approve consent agenda items A-D.

YES: 7                                      NO: 0                                      MOTION CARRIED

- V. Approve the following Averill Park High School Indoor Track & Field team events/trips that require an overnight stay and/or out of state travel:  
 January 5, 2020 – Springfield Invitational Tournament (out of state)

APHS INDOOR TRACK & FIELD TEAM TRIP APPROVED

On a motion by Mrs. Glasser, seconded by Mrs. Morone, to approve the following Averill Park High School Indoor Track & Field team events/trips that require an overnight stay and/or out of state travel: January 5, 2020 – Springfield Invitational Tournament (out of state)

YES: 7                                      NO: 0                                      MOTION CARRIED

- VI. Policy Review  
 Policy 1741 Home-Schooled Students                                      Second Reading

On a motion by Mrs. Glasser, seconded by Mr. Foster, to waive the third reading and approve Policy 1741 Home-Schooled Students.

YES: 7                                      NO: 0                                      MOTION CARRIED

- VII. Board Member Reports

- VIII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Those wishing to address the Board are asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Visitors wishing to ask questions are asked to complete the bottom portion of the request form and submit it to the Clerk. Comments and questions are limited to three minutes per speaker. (8 *SPEAKER FORMS RECEIVED*)

IX. Adjourn Meeting

MEETING ADJOURNED

On a motion by Mrs. Morone, seconded by Mrs. McGarry, to adjourn meeting at 8:01 p.m.

YES: 7

NO: 0

MOTION CARRIED



Linda Primeau  
Linda Primeau, District Clerk

