

**BUDGET CALENDAR  
FOR PREPARATION OF THE 2013-2014  
SCHOOL BUDGET**

(Activities to be completed during the 2012-2013 school year.)

- November 27, 2012**            **Board Meeting**  
Adopt Budget Calendar for 2013-2014
- January 8, 2013**            **Board Meeting**  
1<sup>st</sup> Budget Review: Review of Budget Guidelines and Debt Service.
- January 22, 2013**           **Board Meeting**  
2<sup>nd</sup> Budget Review: Review of the Technology and Operations and Maintenance Budgets.
- February 12, 2013**        **Board Meeting**  
3rd Budget Review: Review of the Transportation and Interscholastic Athletics Budgets.
- February 18-25, 2013        School Closed - Winter Break
- February 26, 2013**        **Board Meeting**  
4<sup>th</sup> Budget Review: Review of the Elementary, Special Education, Middle School and High School Budgets.
- March 12, 2013**            **Board Meeting**  
5th Budget Review: Budget Review: Review of the Employee Benefits, BOCES Services Budget, Estimated Revenues and Tax Levy Projection.
- March 26, 2013**            **Board Meeting**  
Review and possible adoption of proposed budget.  
**ADOPT CAPITAL PROPOSITION FOR INCLUSION ON BUDGET VOTE**
- April 1-5, 2013              School Closed - Spring Break
- April 9, 2013**              **Board Meeting**
- April 22, 2013              Deadline for submission of petitions for nominations of Board candidate(s), until 5:00 p.m.
- April 23, 2013              Drawing by District Clerk for determination of order for listing Board candidate(s) on voting machine, 8:00 a.m. in the District Office
- April 23, 2013**            **Board Meeting** – (Tuesday meeting to correspond with the BOCES vote.)  
Appointment of Clerks and Inspectors of Elections.
- April 26, 2013**            **Last date for districts to adopt proposed budgets.**
- May 7, 2013                 Budget Document available to public: detailed explanation of contents of Board's adopted budget; invitation to public hearing and budget vote.
- May 14, 2013**            **Budget Hearing – Averill Park High School Large Group Instruction Room, 6:30 p.m.**
- May 15, 2013              Budget Newsletter/Budget Notice mailed.
- May 21, 2013**            **Annual Meeting - Budget Vote and election of school board member(s) – Averill Park High School Auxiliary Gym 7:00 a.m. – 9:00 p.m.**

\*\*\*\*\*