

**BUDGET CALENDAR
FOR PREPARATION OF THE 2014-2015
SCHOOL BUDGET**

(Activities to be completed during the 2013-2014 school year.)

November 26, 2013	Board Meeting Adopt Budget Calendar for 2014-2015
December 10, 2013	Board Meeting
January 14, 2014	Board Meeting 1 st Budget Review: Review of <u>Budget Guidelines</u> and <u>Debt Service</u> .
January 28, 2014	Board Meeting 2 nd Budget Review: Review of the <u>Technology</u> and <u>Operations and Maintenance</u> Budgets.
February 11, 2014	Board Meeting 3 rd Budget Review: Review of the <u>Transportation</u> and <u>Interscholastic Athletics</u> Budgets.
February 17-23, 2014	School Closed - Winter Break
February 25, 2014	Board Meeting 4 th Budget Review: Review of the <u>Elementary</u> , <u>Special Education</u> , <u>Middle School</u> and <u>High School</u> Budgets.
March 11, 2014	Board Meeting 5 th Budget Review: Budget Review: Review of the <u>Employee Benefits</u> , <u>BOCES Services Budget</u> , <u>Estimated Revenues</u> and <u>Tax Levy Projection</u> .
March 25, 2014	Board Meeting Review and possible adoption of proposed budget.
	POSSIBLE ADOPTION OF A BUS REPLACEMENT PLAN PROPOSITION FOR INCLUSION ON BUDGET VOTE
April 14-18, 2014	School Closed - Spring Break
April 8, 2014	Board Meeting
April 21, 2014	Deadline for submission of petitions for nominations of Board candidate(s), until 5:00 p.m.
April 22, 2014	Drawing by District Clerk for determination of order for listing Board candidate(s) on voting machine, 8:00 a.m. in the District Office
April 22, 2014	Board Meeting – (Tuesday meeting to correspond with the BOCES vote.) Appointment of Clerks and Inspectors of Elections.
April 25, 2014	Last date for districts to adopt proposed budgets.
May 6, 2014	Budget Document available to public: detailed explanation of contents of Board's adopted budget; invitation to public hearing and budget vote.

May 13, 2014 **Budget Hearing – Averill Park High School Large Group Instruction Room, 6:30 p.m.**

May 14, 2014 Budget Newsletter/Budget Notice mailed.

May 20, 2014 **Annual Meeting - Budget Vote and election of school board member(s) – Averill Park High School Auxiliary Gym 7:00 a.m. – 9:00 p.m.**

Note: The school District Clerk is required to give notice of the Annual Meeting at least four times within the seven weeks preceding the meeting. The first notice is to be at least forty-five (45) days prior to the meeting.

According to Chapter 64 of Education Law, school districts must provide notification of availability of the school budget 7 days prior to the Budget Hearing date.

Suggested Legal Notice Dates:

First Notice – March 28, 2014
Third Notice – May 9, 2014

Second Notice – April 21, 2014
Fourth Notice – May 16, 2014