User URL: https://fmportal.techtiles.net/?tenant=00250

Averill Park Central School District

Enter your information to login

nugentk

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LOGIN

If you're unable to login, please contact your administrator

OptiGate

Your user name and password are the same that you use to log into your computer. (apccurr)

Click on the icons to view your personal information. Some fields can be edited if necessary.

Averill Park Central School District

| Home | Personal | Payroll | Benefits | Credentials | Attendance | Approvals |

KIMBERLY NUGENT

Your Timeline Expand + Hide All 👁 Include Hidden (0) This Month ⌄

Tasks   Pending

Emergency Contact Update
12/12/2019

No Task

Getting Started with OptiGate

Please refer to this document for a brief summary of where you can find certain information contained within the portal.

Personal – you will find all of your demographic info within these tabs.
General – EmployeeID, Birth Date, Marital Status, Last 4 SSN, Gender
Address – Default address on file, as well as any additional addresses the district may have.
Dependents – All benefit dependent information
Contact Info – Additional contact information: alternate phone numbers, emails

Payroll – This area will contain all payroll information as well as tax forms
Contract and Earning – history of each contract with the district.
Withholdings – current withholding status, edits to the amount of withholdings and dollar amount if permitted.
Tax Forms – PDF copies of current W4 as well as any W2 forms that have been produced
Direct Deposit – Details of your current direct deposit setup
Pay History – Pay stubs, as well as detailed history of all prior checks received
Deductions – Details of all active deductions

Benefits – Information regarding benefits and retirement
Benefits Information – Current active benefits received from the district
Retirement – details of all retirement systems received from the district

Credentials – Certifications (if applicable)

Attendance – All information regarding time-off, attendance, and hours
Current Balances – your up-to-date balances for time-off
Calendar – Daily attendance calendar, marked with all events
Time Off Request – If enabled, you will be able to request for time off directly within the portal. All requests will need to be approved before event is confirmed and balance is deducted.