

Averill Park Central School District

146 Gettle Road, ST1
Averill Park, NY 12018
Tele: (518) 674-7050



**UNIVERSAL PRE-KINDERGARTEN PROGRAM – FULL DAY
2022-2023
ATTENTION: PARENTS OF FOUR YEAR OLD CHILDREN**

Dear Parent/Guardian,

Averill Park Central School District residents who have a child who will be four years of age on or before December 1, 2022 are invited to apply for their child’s admission to the Universal Pre-Kindergarten Program (UPK) for the 2022-2023 school year. The program is a free full-day program, from 8:00 AM-1:00 PM, located at St. Jude the Apostle in Wynantskill, under a contract with Averill Park CSD and funded by a New York State Grant for September 2022 through June 2023. Transportation will not be provided for this program.

*THE PROGRAM HAS LIMITED SPACE AND PARTICIPANTS WILL BE CHOSEN BY LOTTERY SELECTION.
A WAITING LIST WILL BE ESTABLISHED TO FILL ANY VACANCIES THAT MAY ARISE.*

In order to participate in the program, you must be a resident of the Averill Park CSD and your child must be 4-years-old as of December 1, 2022 (your child must be born between December 2, 2017 and December 1, 2018). The registration process is handled through this office for the Averill Park Central School District. UPK regulations require the use of a lottery for student selection should we receive more than 18 applications.

If you are interested, please fill out the application below. This application, along with a copy of your child's birth certificate, proof of home ownership or rental, and two additional copies of proof of residency, must be received and/or postmarked no later than **Friday, June 3, 2022**. Please mail the form and the required documents to (they can also be delivered to the District Office or scanned and emailed to ernestj@apcsd.org):

Julie Ernest
Averill Park District Office
146 Gettle Road, ST1
Averill Park, NY 12018

Those selected in the lottery process will be notified by email.

Proofs of residency and copy of birth certificate must be received with this application in order to be eligible for this program. Two proofs of residency are required:

- Proof of home residency include:
- Driver’s license plus auto insurance card
 - One utility bill
 - Recent canceled check with pre-printed address
 - Recent pay stub with address

This program is fully funded by a New York State Department of Education grant. All placements in the program are entirely contingent upon the re-authorization of the Universal Pre-Kindergarten grant.

**UNIVERSAL PRE-K PROGRAM
AVERILL PARK CENTRAL SCHOOL DISTRICT**

CHILD INFORMATION

Child's First Name: _____ Child's Last Name: _____

Date of Birth: _____ Gender: _____

HOME ADDRESS

Street: _____ Apt#: _____

City: _____ State: _____ Zip: _____

CUSTODIAL PARENT CONTACT INFORMATION

First Name: _____ Last Name: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Relationship to child: _____

OTHER CHILDREN CURRENTLY ENROLLED IN AVERILL PARK CSD

Name: _____ School: _____ Grade: _____

Name: _____ School: _____ Grade: _____

Name: _____ School: _____ Grade: _____

I have completed the application and submitted the required documentation. I understand that my application will not be considered for selection unless all the following documentation has been submitted and is complete:

Proof of Age Eligibility

Proof of Residence

Signature of Parent/Guardian: _____ Date: _____

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FAQ about UPK

1. What is Universal Pre-Kindergarten (UPK)?

UPK is a free preschool experience made possible through grants from the New York State Education Department (NYSED). As long as the funding remains available, the district can offer the program.

2. Is the UPK program free?

Yes, those students selected to go are paid for through the NYS UPK grant. There are no fees paid by the family or the district up to 5 hours per day/ five days a week.

3. What days are the children off from school?

The program follows the Averill Park CSD calendar.

4. How long is the program?

It is a full-day program – 5 hours per day, Monday through Friday (as per the district calendar)

5. Is the program run by the Averill Park Central School District?

The program is administered by the Averill Park CSD but is offered at community based organizations (CBO's). For the 2022-2023 school year, the sole provider will be St. Jude the Apostle in Wynantskill.

6. Who is eligible? How do I apply?

District children who turn 4 years of age by December 1, 2022 are eligible for the program. To apply, you must fill out the application (paper or digitally) and submit by Friday, June 3rd, 2022. Your application must include a copy of your child's birth certificate and two proofs of residence.

7. Can all district 4-year-olds attend?

No. This year, we are able to offer up to 18 spots in the UPK program. If applications exceed 18 students, a lottery will be held to determine who will be able to participate. Everyone else will be placed on a waiting list. If any vacancies occur during the year, they will be filled from the waiting list until it is exhausted.

8. How will I know if my child has been chosen?

The lottery will be held on Wednesday, June 8. Parents of children participating in the lottery will be notified via email within one week of the drawing.

9. How does the waiting list work?

If, for any reason, a child drops out of the UPK program, the next family on the waiting list will be offered the vacant spot. If the family declines the vacancy for any reason, they will be removed from the waiting list and no longer eligible to participate in the UPK program.

10. Can a parent pay for an eligible child to attend additional hours in the program?

All questions regarding additional hours should be addressed with the provider.

11. If my child is going to be absent/be picked up early, who do I call?

The program provider.

12. Is transportation available?

No. Families must provide transportation for their child. It is expected that students will be dropped off and picked up at the appointed starting and ending times for their particular class.

13. What is taught in the program?

All UPK providers that are contracted by the district must follow the New York State Prekindergarten Learning Standards. Each UPK provider is permitted flexibility in how they choose to deliver the curriculum.

14. If I was planning to send my child to St. Jude the Apostle for pre-school, do I need to apply?

If you would like your child to be part of the district's no-cost UPK program, then you must complete our application.